



TCOG Governing Board

Meeting Agenda

Austin College Wright Campus Center
900 N. Grand Avenue, Sherman, Texas
Thursday, September 18, 2014 – 5:30 p.m.

A. Call to Order & Declaration of a Quorum

B. Invocation and Pledges

C. Welcome Guests

D. Induct New Governing Board Member for 2014-2015

TCOG Governing Body Pledge:

In accepting this responsibility as a Governing Body member,

Do you pledge:

- To uphold the bylaws of the organization
- To be faithful in attendance
- To strive to achieve the TCOG mission while representing our constituents
- To foster full and active participation of all Governing Body members, and
- To promote our strengths as a region

E. Approval of Minutes: Approve Meeting Minutes for August 2014 – **page 3**

F. Executive Director's Report

G. Consent

All items on Consent Agenda are considered to be routine by the Council of Governments and will be enacted with one motion. There will not be separate discussion of these items unless a member of the Governing Body or a citizen so requests, in which event these items will be removed from the general order of business and considered in normal sequence.

1. **August 2014 Liabilities (AF):** Authorize the Secretary/Treasurer to make payments in the amounts as listed.
Stacey Sloan, Finance Director – page 5
2. **ADRC Grant FY 2015 (AS):** Ratify budget for the contractual agreement initiated by Texas Health and Human Services Commission on behalf of the Department of Aging and Disability Services (DADS) for the establishment of the Aging and Disability Resource Center (ADRC) for Region 2.
Karen Bray, Aging Services Director – page 17

H. Action

1. **TCOG Quarterly Investments Report – 1st Quarter FYE 2015 (AF):** Accept this report of investments for the period of May 1, 2014 through July 31, 2014.
Stacey Sloan, Finance Director – page 20
2. **Low Income Home Energy Assistance (LIHEAP) Contract Amendment (CS):** Authorize Executive Director to execute second amendment to the current LIHEAP contract 81140001888 with the Texas Department of Housing and Community Affairs (TDHCA).
Brenda Smith, Energy Services Program Manager – page 21
3. **TCOG Section 8 Housing 5-Year and Annual PHA Plan (CS):** Authorize submission of the TCOG Section 8 Housing 5-Year and Annual PHA Plan.
Rayleen Bingham, Section 8 Housing Program Manager – page 26
4. **TCOG Vision Statement (AF):** Adopt TCOG Vision Statement.
Susan B. Thomas, PhD, Executive Director – page 33

5. **FYE 2015 Budget Status Update (AF):** Accept recommendation, if any, regarding TCOG FYE 2015 Budget.

Stacey Sloan, Finance Director – page 34

- I. **President's Report**
- J. **Adjourn**

AS: Aging Services Department
AF: Administration & Finance Department
CS: Client Services Department
PD: Planning & Development Department

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact Administration & Finance at 903-813-3510 two (2) work days prior to the meeting so that appropriate arrangements can be made. The above Agenda was posted online at <http://www.tcog.com> and physically posted at the Texoma Council of Governments offices in a place readily accessible to the public. The Agenda was also faxed to the County Clerk offices in Cooke, Fannin and Grayson Counties, Texas on Friday, September 12, 2014.

Members Present: Cecil Jones, John Roane, Robert Adams, Bill McFatridge, Roy Floyd, Debbie Smith, Kate Whitfield, Teresa Adams, Phyllis James, Cary Wacker, Spanky Carter

- A.** Judge Carter called the meeting to order and declared a quorum at 5:30 p.m.
- B.** Cecil Jones provided the invocation, followed by Cary Wacker, who led the pledges.
- C.** Welcome Guests & Staff: Josh Brummett, CJ Durbin-Higgins, Janet Karam, Max Karam, Sean Norton, Michael Schmitz, Rodrigo Muyschondt, Brenda Smith, Mindi Jones, Judy Fullylove.
- D.** Teresa Adams was installed as a new Board Member for the 2014-2015 fiscal year. Chris Burch was absent from the meeting and therefore unable to take the pledge at this time.
- E.** A motion was made by Cary Wacker to approve the meeting minutes for July 2014. This motion was seconded by Cecil Jones. Motion carried.
- F.** Executive Director's Report
- a. Michael Schmitz gave a presentation on the GIS & Planning program which consists of GIS, Municipal Solid Waste and Community & Economic Development.
 - b. Dr. Thomas reminded the Governing Board of the Annual Event scheduled for September 18, 2014 at 6:30 pm. The board meeting will be held at 5:30 pm, immediately before the Annual Event. The Annual Audit will not be presented at the Annual Event.
 - c. Dr. Thomas announced to the Governing Board that a tentative grant contract has been awarded to TCOG in the amount of \$100,000 for the regional ADRC (Aging and Disability Resource Center). This is to serve the combined regions for Ark-Tex and Texoma. A press release will be issued once we receive final confirmation.
- G.** A motion was made by Roy Floyd to approve the Consent Items. This motion was seconded by John Roane. Motion carried.
1. Authorize the Secretary/Treasurer to make payments in the amounts as listed.
 2. Authorize the Executive Director to execute the revised supplemental contract with the Texas Department of Housing and Community Affairs (TDHCA) for Comprehensive Energy Assistance Program funding in the amount of \$184,336 (Contract No. 58130001979).
- H.** Action
1. A motion was made by Roy Floyd to accept the FY 2014 Homeland Security Grant Program Allocation & Approved Projects. This motion was seconded by Cecil Jones. Motion carried.
 2. A motion was made by Cary Wacker to authorize the Line of Credit (LOC) renewal with Prosperity Bank. This motion was seconded by John Roane. Motion carried.
 3. A motion was made by Kate Whitfield to authorize the decrease of personal vehicle mileage reimbursement rate to \$0.56 per mile effective September 1, 2014. This motion was seconded by Robert Adams.
 4. No action was taken regarding TCOG FYE 2015 Budget.
- I.** Executive Session
1. At 6:00 p.m., Spanky Carter announced that a closed meeting would take place as authorized by the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Chapter 551 of the Texas Governing Code, Section 551.074, "Personnel Matters; Closed Meeting," for the Board to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

2. At 6:39 p.m., Judge Carter reconvened into an open meeting.
3. Kate Whitfield made a motion to enter into a 3-year contract with Dr. Thomas which will include staged merit raises in the amount of \$9,714 per year of the contract with the initial year of the contract starting September 1, 2014 such that the \$9,714 is prorated. This motion was seconded by Roy Floyd. There was no further discussion. The motion passed with a 9-1 vote with Phyllis James voting against the motion.

J. President's Report

1. Judge Carter announced the selection committees for the Citizens of the Year as follows:
 - a) Cooke County: John Roane, Robert Adams, Keith Clegg
 - b) Grayson County: Kate Whitfield, Bill McFatridge, Cary Wacker
 - c) Fannin County: Cecil Jones, Roy Floyd, Spanky Carter
2. Judge Carter announced the selection committee for Regional Citizen of the Year would be composed of the board officers: Spanky Carter, Cary Wacker, Keith Clegg.
3. Judge Carter also appointed the board officers to an Annual Audit subcommittee.

K. At 6:43 p.m., Judge Carter adjourned the meeting.

TEXOMA COUNCIL OF GOVERNMENTS
Check/Voucher Register - LIABILITY LISTING
0017 - SECT 8 CASH IN BANK CHASE
From 8/1/2014 Through 8/31/2014

Vendor Name	Check Number	Check Date	Transaction Description	Check Amount
1600 LA SALLE PARTNERS LLC	81736	8/1/2014	Section 8 APs	2,459.00
ALBANNA, REBECCA G.	81658	8/1/2014	G-01314	0.00
ALBANNA, REBECCA G.	81659	8/1/2014	Section 8 APs	391.00
AMBIT TEXAS, LLC	81661	8/1/2014	Section 8 APs	602.00
AMLIN, MARSHALL D.	81838	8/1/2014	Section 8 APs	231.00
ARROW WOOD APTS.	81662	8/1/2014	Section 8 APs	2,077.00
ATKIN, VERNA	81839	8/1/2014	Section 8 APs	131.00
ATMOS ENERGY CO	81663	8/1/2014	Section 8 APs	193.00
BA RESIDENTIAL, L.L.C.	81842	8/1/2014	Section 8 APs	549.00
BACON, JAMES L.	81840	8/1/2014	Section 8 APs	320.00
BARRETT, CARMAN M.	81665	8/1/2014	Section 8 APs	516.00
BARRIER, JEFF N.	81666	8/1/2014	Section 8 APs	444.00
BERUBE, LINDA MARIE	81841	8/1/2014	Section 8 APs	158.00
Billy D. Manhart	81887	8/1/2014	Section 8 APs	525.00
BILLY JOE NELMS	81891	8/1/2014	Section 8 APs	400.00
BLUESTONE PARTNERS LLC	81669	8/1/2014	Section 8 APs	516.00
BLUESTONE PARTNERS LLC	81927	8/15/2014	Section 8 APs	270.00
BOBBIE AYEARS	81664	8/1/2014	Section 8 APs	405.00
BOBBY RAY RICHARDSON	81901	8/1/2014	Section 8 APs	491.00
BOHNANNAN, RONALD DION	81670	8/1/2014	Section 8 APs	164.00
BONHAM APARTMENTS LTD	81843	8/1/2014	Section 8 APs	2,480.00
BONHAM VILLAGE APARTMENTS, LTD.	81844	8/1/2014	Section 8 APs	360.00
BOOTH, BRUCE	81762	8/1/2014	Section 8 APs	1,435.00
BOOTH, BRUCE / BOOTHE FAMILY TR...	81678	8/1/2014	Section 8 APs	440.00
BORJAS, BASILISA	81845	8/1/2014	Section 8 APs	487.00
BOYD, QUENTON	81671	8/1/2014	Section 8 APs	345.00
BRANDANI, JOE	81846	8/1/2014	Section 8 APs	1,245.00
BRANDMAN, JOHN D.	81672	8/1/2014	Section 8 APs	370.00
BRISTOL SQUARE APARTMENTS	81847	8/1/2014	Section 8 APs	539.00
BROOKHOLLOW APT	81673	8/1/2014	Section 8 APs	693.00
BROWN, WILLIAM	81674	8/1/2014	Section 8 APs	247.00
BUCHANAN, MARK. A	81848	8/1/2014	Section 8 APs	342.00
BURNETT, JOHN W.	81849	8/1/2014	Section 8 APs	275.00
BURNETT, JOHN W.	81922	8/15/2014	Section 8 APs	263.00
BURNHAM, TINA R	81675	8/1/2014	Section 8 APs	265.00
BURT, WILLIAM RUSSELL	81850	8/1/2014	Section 8 APs	643.00
BUTLER, BOBBY L.	81851	8/1/2014	Section 8 APs	274.00
CABRERA, VALENTINA	81676	8/1/2014	Section 8 APs	399.00
CAL SHERM PARTNERS L.P.	81808	8/1/2014	Section 8 APs	2,764.00
CALIX PROPERTIES	81677	8/1/2014	Section 8 APs	2,041.00
CALIX PROPERTIES	81921	8/15/2014	Section 8 APs	389.00
CARAWAY, ROBERT	81852	8/1/2014	Section 8 APs	318.00
CARLILE, JANET	81679	8/1/2014	Section 8 APs	316.00
CARR, SANDRA GAIL	81680	8/1/2014	Section 8 APs	695.00
CARTER II, CRETA LYNN	81682	8/1/2014	Section 8 APs	614.00
CARTER, BOBBIE J.	81681	8/1/2014	Section 8 APs	641.00
CASTLE PROPERTIES	81853	8/1/2014	Section 8 APs	490.00
CATHEY, BOB	81683	8/1/2014	Section 8 APs	135.00
CHAFFIN, CHRISTEN AND GUILD MORT...	81837	8/1/2014	Section 8 APs	206.00
CHEN, DONNY Y.	81684	8/1/2014	Section 8 APs	577.00
CHICAGO LEGACY GROUP LP	81685	8/1/2014	Section 8 APs	186.00
CIRRO GROUP INC.	81686	8/1/2014	Section 8 APs	145.00
CITY OF BONHAM	81854	8/1/2014	Section 8 APs	36.00
CITY OF DENISON	81687	8/1/2014	Section 8 APs	60.00

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0017 - SECT 8 CASH IN BANK CHASE
From 8/1/2014 Through 8/31/2014

Vendor Name	Check Number	Check Date	Transaction Description	Check Amount
CITY OF SHERMAN	81688	8/1/2014	Section 8 APs	110.00
CITY OF SHERMAN	81930	8/15/2014	Section 8 APs	580.00
CLONTZ, LOIS A.	81723	8/1/2014	Section 8 APs	321.00
COKER, ART	81724	8/1/2014	Section 8 APs	750.00
CONCORD VILLAGE APTS	81725	8/1/2014	Section 8 APs	175.00
COUNTRY VILLAGE OF BONHAM	81855	8/1/2014	Section 8 APs	1,608.00
COX, LAWRENCE D.	81668	8/1/2014	Section 8 APs	725.00
COX, WILLIAM P.	81856	8/1/2014	Section 8 APs	555.00
CREW, JACK	81726	8/1/2014	Section 8 APs	1,449.00
CROCKER, JIM I.	81728	8/1/2014	Section 8 APs	242.00
CUPID PROPERTIES LLC	81729	8/1/2014	Section 8 APs	515.00
DAVIS, JOSEPH	81730	8/1/2014	Section 8 APs	964.00
DAVIS, JOSEPH	81215	8/22/2014	VARIOUS CLIENTS	(964.00)
DEAN GILBERT REALTORS	81731	8/1/2014	Section 8 APs	1,606.00
DEAN GILBERT JR., THREE AMIGOS JOI...	81732	8/1/2014	Section 8 APs	361.00
DENISON LAKEVIEW PARK	81761	8/1/2014	Section 8 APs	4,116.00
DGR MGT CO. INC.	81773	8/1/2014	Section 8 APs	525.00
DIRECT ENERGY	81733	8/1/2014	Section 8 APs	520.00
DIRECT ENERGY	81931	8/15/2014	Section 8 APs	320.00
DIXON JR, GENE	81746	8/1/2014	Section 8 APs	5,701.00
DOYLE, GARRY D.	81857	8/1/2014	Section 8 APs	422.00
DULANEY, JERRY M.	81858	8/1/2014	Section 8 APs	348.00
DUNCAN CLIFTON WINRIGHT	81859	8/1/2014	Section 8 APs	492.00
DUNLAP, KIM	81734	8/1/2014	Section 8 APs	1,322.00
EAST COAST MANAGEMENT LLC	81735	8/1/2014	Section 8 APs	2,361.00
Ebby Halliday Inc.	81737	8/1/2014	Section 8 APs	850.00
ELLIOTT, MARY REBECCA	81860	8/1/2014	Section 8 APs	447.00
ENLOW GROUP LLC	81861	8/1/2014	Section 8 APs	2,095.00
EVANS, JESSICA M.	81862	8/1/2014	Section 8 APs	336.00
FANNIN CO ELECTRIC CO-OP INC	81863	8/1/2014	Section 8 APs	153.00
FERRELL, TERRI D.	81739	8/1/2014	Section 8 APs	313.00
FIRST CHOICE POWER	81738	8/1/2014	Section 8 APs	412.00
FREDERICKSON, JAMES R.	81740	8/1/2014	Section 8 APs	207.00
GARZA, PAMELA AND CENDERA BANK, ...	81916	8/1/2014	Section 8 APs	445.78
GLASER, GREG	81865	8/1/2014	Section 8 APs	573.00
GLASER, JUDITH	81866	8/1/2014	Section 8 APs	524.00
GLASER, RONALD	81867	8/1/2014	Section 8 APs	593.00
GODBEY, JOHN	81868	8/1/2014	Section 8 APs	184.00
GREEN MOUNTAIN ENERGY CO.	81741	8/1/2014	Section 8 APs	155.00
GREER, FRANCES AND USDA RURAL D...	81914	8/1/2014	Section 8 APs	437.00
GUILD MORTGAGE COMPANY AND HO...	81917	8/1/2014	Section 8 APs	252.00
GVD RIDGEVIEW LLC	81796	8/1/2014	Section 8 APs	2,152.00
GVD RIDGEVIEW LLC	81920	8/15/2014	Section 8 APs	948.00
HADDOCK, DAVID	81742	8/1/2014	Section 8 APs	728.00
HAIRO H PENA	81785	8/1/2014	Section 8 APs	683.00
HALLFORD, LOUIE A.	81743	8/1/2014	Section 8 APs	426.00
HAMPTON, KENNETH	81869	8/1/2014	Section 8 APs	450.00
HARDWICK, RANDY	81744	8/1/2014	Section 8 APs	723.00
HARDY, RUSSELL DON	81870	8/1/2014	Section 8 APs	701.00
HARVEY, JOHN MILTON	81871	8/1/2014	Section 8 APs	145.00
HERNANDEZ, ANTONIO	81872	8/1/2014	Section 8 APs	550.00
HILLTOP VILLAGE APARTMENTS	81748	8/1/2014	Section 8 APs	3,573.00
HOFMANN MRAZ CARE HOME	81873	8/1/2014	Section 8 APs	1,188.00
HOGENSON, REGINA COX	81727	8/1/2014	Section 8 APs	456.00

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HOLLON, LARRY BRET	81750	8/1/2014	Section 8 APs	347.00
HOMESTEAD ESTATES MHP/ JUSTICE P...	81878	8/1/2014	Section 8 APs	123.00
HORNER, MELISSA ANN	81754	8/1/2014	Section 8 APs	381.00
HOUSING ASSOICIATES OF HERITAG	81745	8/1/2014	Section 8 APs	4,585.00
HUNT, JOE G.	81874	8/1/2014	Section 8 APs	243.00
IWUAGWU, DESMOND E.	81751	8/1/2014	Section 8 APs	549.00
JACOBS, RICHARD	81753	8/1/2014	Section 8 APs	750.00
James E. Perry	81787	8/1/2014	Section 8 APs	422.00
JOANNA McCAIN	81885	8/1/2014	Section 8 APs	483.00
JOHNSON, G.F.	81749	8/1/2014	Section 8 APs	204.00
JONES, MICHELLE D.	81876	8/1/2014	Section 8 APs	214.00
JPL FAMILY LTD PARTNERSHIP	81877	8/1/2014	Section 8 APs	435.00
JUST ENERGY TEXAS I CORP.	81756	8/1/2014	Section 8 APs	141.00
KARAM, GEORGE	81757	8/1/2014	Section 8 APs	789.00
KATY CREEK RETIREMENT VILLAGE	81879	8/1/2014	Section 8 APs	2,291.00
KEENER, ANDREW	81758	8/1/2014	Section 8 APs	463.00
KIGHT FAMILY LIMITED PARTNERSHIP #1	81759	8/1/2014	Section 8 APs	1,692.00
KINGSTON PROPERTIES	81881	8/1/2014	Section 8 APs	428.00
KIRKPATRICK, JAMES	81760	8/1/2014	Section 8 APs	600.00
LAMB, BILLY J	81763	8/1/2014	Section 8 APs	344.00
LANCET COURT APARTMENTS	81882	8/1/2014	Section 8 APs	290.00
Laqueta Wilson and Carrington Mortgage L...	81835	8/1/2014	Section 8 APs	461.00
LATIMER, JAY	81764	8/1/2014	Section 8 APs	957.00
Lattimore Management, L.P.	81765	8/1/2014	Section 8 APs	454.00
LAUGHLIN, GLEN	81766	8/1/2014	Section 8 APs	911.00
LIPSCOMB, CHAD CARLTON	81883	8/1/2014	Section 8 APs	283.00
LJUNGKULL, JOEL	81767	8/1/2014	Section 8 APs	703.00
LONNIE J. JAYNES	81875	8/1/2014	Section 8 APs	234.00
LONNIE J. JAYNES	81924	8/15/2014	Section 8 APs	221.00
LONNIE J. JAYNES	80937	8/22/2014	F-00477	(221.00)
M&M INVESTMENTS LLC	81769	8/1/2014	Section 8 APs	342.00
MAGGI, DENO TAYLOR	81768	8/1/2014	Section 8 APs	519.00
MAGGI, DENO TAYLOR	82006	8/29/2014	Section 8 APs	(519.00)
MAHMOUD J. ALBANNA	81660	8/1/2014	Section 8 APs	725.00
MAHMOUD J. ALBANNA	81926	8/15/2014	Section 8 APs	73.00
MALMAY , MICHELLE LYNN	81770	8/1/2014	Section 8 APs	2,906.00
MARK STEVEN SVANE	81820	8/1/2014	Section 8 APs	607.00
MC CORMICK, LARRY W	81886	8/1/2014	Section 8 APs	435.00
MCBROOM, DAVID R.	81884	8/1/2014	Section 8 APs	381.00
MCDONNELL, DEE JUANITA	81771	8/1/2014	Section 8 APs	262.00
MILLSAP, BOB L	81772	8/1/2014	Section 8 APs	2,778.00
MONROE, MARLENE	81747	8/1/2014	Section 8 APs	362.00
MORRIS, MARY L.	81774	8/1/2014	Section 8 APs	642.00
MORRIS, RANDY K.	81888	8/1/2014	Section 8 APs	193.00
MUJO, LLC	81889	8/1/2014	Section 8 APs	333.00
MURPHY PROPERTIES	81890	8/1/2014	Section 8 APs	1,240.00
NATAYENA L.L.C	81775	8/1/2014	Section 8 APs	404.00
NORTH TEXAS RENT HOMES	81777	8/1/2014	Section 8 APs	674.00
NORTHTRIDGE DRIVE APARTMENTS	81776	8/1/2014	Section 8 APs	5,404.00
NUNNELEE, ROBERT M	81893	8/1/2014	Section 8 APs	938.00
NUNNELEE, ROBERT M	81892	8/1/2014	Section 8 APs	1,159.00
NUNNELEE, ROBERT M	81894	8/1/2014	Section 8 APs	1,804.00
NUNNELEE, ROBERT M	81895	8/1/2014	Section 8 APs	1,593.00
NUNNELEE, ROBERT M	81896	8/1/2014	Section 8 APs	187.00

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OAKVIEW RENTALS LP	81778	8/1/2014	Section 8 APs	245.00
OATES, REX A.	81779	8/1/2014	Section 8 APs	413.00
ODOM, RODNEY LEE	81780	8/1/2014	Section 8 APs	399.00
OHC/PARK MANOR LTD	81783	8/1/2014	Section 8 APs	5,332.00
OTTMO, WANDA J	81897	8/1/2014	Section 8 APs	178.00
OWENS, MONA N.	81781	8/1/2014	Section 8 APs	273.00
PADILLA, RAYMOND JR AND NATION ST...	81915	8/1/2014	Section 8 APs	165.00
PAGE, JOHN	81782	8/1/2014	Section 8 APs	233.00
PATTERSON, DAVID R.	81784	8/1/2014	Section 8 APs	725.00
PENDERGRASS, RANDY	81898	8/1/2014	Section 8 APs	227.00
PENDERGRASS, RANDY	82132	8/29/2014	Section 8 APs	(227.00)
PEPPERTREE TOWNHOMES	81752	8/1/2014	Section 8 APs	825.00
PERKINS, GLEN	81786	8/1/2014	Section 8 APs	300.00
PETERSON, TRAVIS AND BANK OF TEX...	81834	8/1/2014	Section 8 APs	508.00
PIERCE, JAMES DEAN	81788	8/1/2014	Section 8 APs	956.00
PLANT, GLYNA GAYLENE	81899	8/1/2014	Section 8 APs	227.00
POLLARD, TROY LYNN	81789	8/1/2014	Section 8 APs	507.00
POWELL, DERALD	81900	8/1/2014	Section 8 APs	270.00
PROPERTY MANAGEMENT RESOURCE...	81790	8/1/2014	Section 8 APs	299.00
R&M PROPERTIES	81791	8/1/2014	Section 8 APs	496.00
R&M PROPERTIES	81792	8/1/2014	Section 8 APs	1,920.00
RELIANT ENERGY	81794	8/1/2014	Section 8 APs	430.00
RELIANT ENERGY	81929	8/15/2014	Section 8 APs	89.00
REYNOSO, HECTOR M.	81795	8/1/2014	Section 8 APs	375.00
RICKY JAMES BENEFIELD	81667	8/1/2014	Section 8 APs	458.00
RONNIE D. ROSS	81797	8/1/2014	Section 8 APs	522.00
ROSS, NORA F.	81902	8/1/2014	Section 8 APs	260.00
ROTENFELSEN INVESTMENTS, LLC	81798	8/1/2014	Section 8 APs	210.00
ROW, BILLY F.	81799	8/1/2014	Section 8 APs	266.00
ROWLAND, DANIEL E.	81800	8/1/2014	Section 8 APs	399.00
RUMSEY, ROBERT	81801	8/1/2014	Section 8 APs	1,898.00
S.S. PARTNERS MGMT. L.L.C.	81814	8/1/2014	Section 8 APs	6,484.00
SALEM, JOHN W.	81903	8/1/2014	Section 8 APs	293.00
SANDIA NORTH APARTMENTS INC	81904	8/1/2014	Section 8 APs	3,229.00
SARGENT, BARBARA	81905	8/1/2014	Section 8 APs	131.00
SAUNDERS, LARRY	81802	8/1/2014	Section 8 APs	404.00
SCHILLI, RICHARD R.	81803	8/1/2014	Section 8 APs	650.00
SCHLEY, MARK AND WELLS FARGO HO...	81836	8/1/2014	Section 8 APs	335.00
SCULLY, MICHAEL C.	81804	8/1/2014	Section 8 APs	528.00
SHANNON, DELBRA	81805	8/1/2014	Section 8 APs	893.00
SHARP, MICHAEL L.	81806	8/1/2014	Section 8 APs	349.00
SHEEHAN, CINDY	81807	8/1/2014	Section 8 APs	545.00
SHER DEN REALTY INC	81809	8/1/2014	Section 8 APs	4,476.00
SHIRLEY, NANCY S.	81810	8/1/2014	Section 8 APs	0.00
SHIRLEY, NANCY S.	81923	8/15/2014	Section 8 APs	800.00
SKYLINE WESTWOOD MANOR LTD	81829	8/1/2014	Section 8 APs	137.00
SMITH, MARK A.	81811	8/1/2014	Section 8 APs	399.00
SOUTHERN URBANE PROPERTIES, LLC	81812	8/1/2014	Section 8 APs	366.00
SOUTHWEST MANAGEMENT	81813	8/1/2014	Section 8 APs	4,541.00
STANLEY, JUDY F.	81815	8/1/2014	Section 8 APs	398.00
STEEPLE CHASE FARMS SUMMIT, LP	81816	8/1/2014	Section 8 APs	6,383.00
Stephen's Structural	81817	8/1/2014	Section 8 APs	290.00
STERZER, DALE P	81906	8/1/2014	Section 8 APs	2,298.00
STOLL, JOEL	81819	8/1/2014	Section 8 APs	499.00

TEXOMA COUNCIL OF GOVERNMENTS
Check/Voucher Register - LIABILITY LISTING
0017 - SECT 8 CASH IN BANK CHASE
From 8/1/2014 Through 8/31/2014

Vendor Name	Check Number	Check Date	Transaction Description	Check Amount
STREAM GAS & ELECTRIC LTD	81818	8/1/2014	Section 8 APs	164.00
SUDDERTH, JACK W.	81907	8/1/2014	Section 8 APs	235.00
SUDDERTH, JOE T.	81908	8/1/2014	Section 8 APs	349.00
SWOVELAND, MARK	81821	8/1/2014	Section 8 APs	897.00
T-PAG LLC	81823	8/1/2014	Section 8 APs	1,904.00
T-PAG LLC	81925	8/15/2014	Section 8 APs	320.00
TAMESHA FINNEY	81864	8/1/2014	Section 8 APs	169.00
TAUBE, RICHARD P.	81822	8/1/2014	Section 8 APs	683.00
TEXOMA COUNCIL OF GOVERNMENTS	81918	8/1/2014	Section 8 APs	3,130.00
TEXOMA COUNCIL OF GOVERNMENTS	81919	8/14/2014	ADMIN CHGS 7/16-7/31/2014	9,542.76
TEXOMA COUNCIL OF GOVERNMENTS	81932	8/28/2014	ADMIN CHGS 8/1-15/2014	14,672.40
TEXOMA HOUSING PARTNERS	81909	8/1/2014	Section 8 APs	449.00
TIP, TENG	81910	8/1/2014	Section 8 APs	526.00
TXU ELECTRIC	81824	8/1/2014	Section 8 APs	626.22
TXU ELECTRIC	81928	8/15/2014	Section 8 APs	332.00
UNDERWOOD, BILLY MACK	81911	8/1/2014	Section 8 APs	747.00
VICKREY, CHRIS A.	81793	8/1/2014	Section 8 APs	560.00
VILLAS OF SHERMAN LIMITED	81825	8/1/2014	Section 8 APs	3,364.00
W&W RENTAL PROPERTIES, LLC	81832	8/1/2014	Section 8 APs	343.00
WARDEN, LINDON	81912	8/1/2014	Section 8 APs	614.00
WATERFORD APTS LTD	81826	8/1/2014	Section 8 APs	89.00
WATSON, MICHAEL L.	81827	8/1/2014	Section 8 APs	697.00
WEEDEN, SUE G.	81828	8/1/2014	Section 8 APs	146.00
WILLIAMS, MYRTIS BRENEK	81913	8/1/2014	Section 8 APs	500.00
WILSON CHILDRENS TRUST UTD 5/26/06	81830	8/1/2014	Section 8 APs	319.00
WINDSCAPE APARTMENTS, LTD.	81831	8/1/2014	Section 8 APs	405.00
WOOD, KIDNEY WILLIAM	81880	8/1/2014	Section 8 APs	137.00
YOUNG, JENNIFER LYN	81755	8/1/2014	Section 8 APs	2,915.00
ZIPPER, CHARLES E.	81833	8/1/2014	Section 8 APs	940.00

TEXOMA COUNCIL OF GOVERNMENTS
Check/Voucher Register - LIABILITY LISTING
0111 - CASH IN BANK GENERAL CHASE
From 8/1/2014 Through 8/31/2014

Vendor Name	Check Number	Check Date	Transaction Description	Check Amount
3-H ELECTRICAL DESIGN INC.	81996	8/14/2014	INV 6091	108.57
AFLAC	81912	8/7/2014	INV 976367	1,160.53
ALERT RESPONSE INC.	82028	8/20/2014	INV DTD 8-1-14	202.42
AMBIT TEXAS, LLC	81871	8/1/2014	CEAP UTILITIES	1,527.18
AMBIT TEXAS, LLC	81925	8/7/2014	CEAP UTILITIES	298.54
AMBIT TEXAS, LLC	82099	8/28/2014	CEAP 2014	1,943.31
AMERICAN EXPRESS	81968	8/7/2014	ACCT3791106550 51001	6,112.62
AT&T	81895	8/1/2014	9403418239 2346	6.84
AT&T	81896	8/1/2014	9403418241 2342	6.84
AT&T	81897	8/1/2014	9406681858 6164	200.94
AT&T	81898	8/1/2014	9403418070 7040	543.84
AT&T	81906	8/1/2014	9406659898 1791	172.74
AT&T	82007	8/14/2014	2149173352 1328	1,312.22
AT&T	82008	8/14/2014	2149170648 2342	21.12
AT&T	82031	8/20/2014	2141300123 7791	64.40
AT&T	82032	8/20/2014	8171630214 9078	4,340.00
AT&T	82033	8/20/2014	2141320705 4529	15.40
AT&T	82034	8/20/2014	2145034041 7007	325.57
AT&T	82035	8/20/2014	2145034224 2346	3.52
AT&T	82036	8/20/2014	2145034302 7514	3.52
AT&T	82037	8/20/2014	2145034047 1798	156.46
AT&T	82038	8/20/2014	2145034242 2344	6.69
AT&T	82039	8/20/2014	2145034241 2345	1.09
AT&T	82040	8/20/2014	2145034035 3749	248.67
AT&T	82041	8/20/2014	2145034040 7024	811.64
AT&T	82155	8/28/2014	94034180707040	158.04
AT&T	82157	8/28/2014	136921691	67.99
AT&T MOBILITY	81946	8/7/2014	28725820 8107	75.98
AT&T MOBILITY	81969	8/7/2014	ACCT 3705	1,988.52
ATMOS ENERGY	81873	8/1/2014	CEAP UTILITIES	1,588.48
ATMOS ENERGY	81927	8/7/2014	CEAP UTILITIES	1,111.68
ATMOS ENERGY	82047	8/20/2014	CEAP 2014	1,481.88
ATMOS ENERGY	82103	8/28/2014	CEAP 2014	1,167.33
ATMOS ENERGY CO	82150	8/28/2014	303191 7997	1,996.14
AYERS, LINDA	82060	8/20/2014	STIPEND	55.50
BAGBY ELEVATOR COMPANY INC.	82145	8/28/2014	INV 164242	334.57
BARTLETT, SHAWNEE	82153	8/28/2014	TRAVEL EXPENSE	56.50
BDA ADMINISTRATORS	82005	8/14/2014	MOOP 8/31/14	2,905.46
BEST IMAGES SYSTEMS INC.	81891	8/1/2014	INV111000697	576.25
BINGHAM, RAYLEEN	DDD00...	8/14/2014	TRAVEL EXPENSE	180.24
BONHAM HOUSING AUTHORITY	81864	8/1/2014	CEAP UTILITIES	31.00
BONHAM HOUSING AUTHORITY	82091	8/28/2014	CEAP 2014	333.00
BOOTH, HOLLY	81978	8/14/2014	TRAVEL EXPENSE	63.84
BOUNCE ENERGY INC.	81872	8/1/2014	CEAP UTILITIES	573.72
BOUNCE ENERGY INC.	82045	8/20/2014	CEAP CRISIS 2014	95.44
BOUNCE ENERGY INC.	82101	8/28/2014	CEAP 2014	170.53
BRAY KAREN	81887	8/1/2014	TRAVEL EXPENSE	488.73
BRILLIANT ENERGY LLC	82110	8/28/2014	CEAP 2014	203.69
BROWN & HOFMEISTER, L.L.P	82148	8/28/2014	0153-001 - 28943KSH	245.00
BROWN, FREDDIE	81950	8/7/2014	STIPEND	172.50
BROWN, FREDDIE	82061	8/20/2014	STIPEND	182.80
BUNCH, RUBY	82062	8/20/2014	STIPEND	148.95
CABLE ONE	81901	8/1/2014	ACCT 6022	700.97
CALSHERM PARTNERS LP/ SHERMAN O...	81880	8/1/2014	CEAP UTILITIES	145.46

TEXOMA COUNCIL OF GOVERNMENTS
Check/Voucher Register - LIABILITY LISTING
0111 - CASH IN BANK GENERAL CHASE
From 8/1/2014 Through 8/31/2014

Vendor Name	Check Number	Check Date	Transaction Description	Check Amount
CALSHERM PARTNERS LP/ SHERMAN O...	82113	8/28/2014	CEAP 2014	64.36
CAMERON, FRANCES	82064	8/20/2014	STIPEND	19.35
CHAMPION ENERGY SERVICE, LLC	82052	8/20/2014	CEAP CRISIS 2014	168.29
CHAPMAN, ROBERT	DD000...	8/7/2014	STIPEND	217.95
CHAPMAN, ROBERT	DD000...	8/20/2014	STIPEND	231.35
CHASE MASTER CARD	82010	8/14/2014	55670808790003 8911	71.18
CHASE MASTER CARD	82059	8/20/2014	556708790003 8911	72.00
CIRRO GROUP INC.	81869	8/1/2014	CEAP UTILITIES	145.79
CIRRO GROUP INC.	81923	8/7/2014	CEAP UTILITIES	124.09
CIRRO GROUP INC.	82160	8/28/2014	CEAP CRISIS	115.54
CITY OF SHERMAN	81980	8/14/2014	ACCT 209506003	461.67
CITY OF WHITESBORO	81865	8/1/2014	CEAP UTILITIES	691.56
CITY OF WHITESBORO	82092	8/28/2014	CEAP 2014	896.27
COLEY, ALICE E.	81951	8/7/2014	STIPEND	69.43
COLEY, ALICE E.	82065	8/20/2014	STIPEND	10.60
COLEY, CHARLES	81952	8/7/2014	STIPEND	66.25
COLEY, CHARLES	82066	8/20/2014	STIPEND	14.60
CONEY, VIRGIE	81953	8/7/2014	STIPEND	213.15
CONEY, VIRGIE	82084	8/20/2014	STIPEND	211.60
CONNER, JUDY	81890	8/1/2014	TRAVE/ EXPENSES	393.40
CONNER, JUDY	81918	8/7/2014	REIMBURSEMENT	39.84
COOKE COUNTY ELECTRIC CO-OP	81877	8/1/2014	CEAP UTILITIES	1,688.92
COOKE COUNTY ELECTRIC CO-OP	81931	8/7/2014	CEAP UTILITIES	682.77
COOKE COUNTY ELECTRIC CO-OP	82050	8/20/2014	CEAP 2014	277.48
COOKE COUNTY ELECTRIC CO-OP	82107	8/28/2014	CEAP 2014	3,369.51
CRESTLINE SPECIALTIES, INC.	82123	8/28/2014	ORDER H1647643	630.26
CROSS, TOMMIE	81954	8/7/2014	STIPEND	216.00
CROSS, TOMMIE	82067	8/20/2014	STIPEND	205.05
CULPEPPER PLBG & A/C INC.	81939	8/7/2014	INV 6515-83079	207.76
CULPEPPER PLBG & A/C INC.	82147	8/28/2014	INV 6515-83140	85.00
CUNNINGHAM, BUDDY / CUNNINGHAM ...	82128	8/28/2014	WEATHERIZATION	43,386.35
DAVIDSON, STEPHANIE	81888	8/1/2014	TRAVEL EXPENSE	819.77
DAYTON TIRE SALES INC	81920	8/7/2014	CSBG CS	1,497.59
DE LAGE LANDEN	81938	8/7/2014	INV 42135406	290.95
DEBORAH S. HERRON O.D.	81947	8/7/2014	13664	295.00
DEBORAH S. HERRON O.D.	82023	8/20/2014	13404; 13405	184.00
DENISON VACUUM & JANITORIAL	81902	8/1/2014	INV 124466	40.92
DEPARTMENT OF INFORMATION RES	81915	8/7/2014	14040390N	6,422.00
DIRECT ENERGY	81870	8/1/2014	CEAP UTILITIES	3,699.34
DIRECT ENERGY	81924	8/7/2014	CEAP UTILITIES	1,580.23
DIRECT ENERGY	82098	8/28/2014	CEAP 2014	4,786.79
DIRECT ENERGY BUSINESS-DALLAS	82149	8/28/2014	ACCT 1017669	7,695.10
DIRECT ENERGY MARKETING INC.	81883	8/1/2014	CEAP UTILITIES	474.86
DIRECT ENERGY MARKETING INC.	82053	8/20/2014	CEAP 2014	220.15
DIRECT ENERGY MARKETING INC.	82116	8/28/2014	CEAP 2014	195.59
EGGAR, ELIZABETH	82020	8/20/2014	TRAVEL EXPENSE	95.42
EGNER D.D.S, PAMELA S.	81943	8/7/2014	324;310;07;323	5,600.00
EGNER D.D.S, PAMELA S.	81983	8/14/2014	340, 344, 300	3,060.00
EGNER D.D.S, PAMELA S.	82025	8/20/2014	4331; 4327	2,800.00
ELLIS, RANDY	82138	8/28/2014	TRAVEL EXPENSE	45.00
ENDERBY GAS INC	82108	8/28/2014	CEAP 2014	108.00
ENERGY CONSERVATORY INC	81858	8/1/2014	INV 122810	173.11
ENTERPRISE RENT-A-CAR	81979	8/14/2014	7YBX5N	75.46
ENTERPRISE RENT-A-CAR		8/14/2014	806NBC	134.41

TEXOMA COUNCIL OF GOVERNMENTS
Check/Voucher Register - LIABILITY LISTING
0111 - CASH IN BANK GENERAL CHASE
From 8/1/2014 Through 8/31/2014

Vendor Name	Check Number	Check Date	Transaction Description	Check Amount
ENTERPRISE RENT-A-CAR		8/14/2014	810PD2	110.16
ENTERPRISE RENT-A-CAR		8/14/2014	M BROWNING ALQUIST	73.44
ENTERPRISE RENT-A-CAR	82122	8/28/2014	81SJH2 - DELANO SMITH	73.44
ENTRUST ENERGY INC.	81881	8/1/2014	CEAP UTILITIES	102.39
ENTRUST ENERGY INC.	81933	8/7/2014	CEAP UTILITIES	340.18
ENTRUST ENERGY INC.	82051	8/20/2014	CEAP CRISIS 2014	300.38
ENTRUST ENERGY INC.	82114	8/28/2014	CEAP 2014	731.07
EVERYTHING ENERGY	81935	8/7/2014	CEAP UTILITIES	99.54
EVERYTHING ENERGY	82118	8/28/2014	CEAP 2014	75.43
EXXON CORPORATION	82158	8/28/2014	718732826336 1367	391.05
FANNIN CO ELECTRIC CO-OP INC	81878	8/1/2014	CEAP UTILITIES	2,858.21
FANNIN CO ELECTRIC CO-OP INC	81932	8/7/2014	CEAP UTILITIES	276.52
FANNIN CO ELECTRIC CO-OP INC	82109	8/28/2014	CEAP 2014	5,174.38
FASTSIGNS	82125	8/28/2014	INV 608-60331	155.88
FEAGLEY, EVA	82068	8/20/2014	STIPEND	98.10
FEDEX KINKO'S	82119	8/28/2014	INV 2-748-85132	19.08
FIELDS, MARY LOU	81955	8/7/2014	STIPEND	68.90
FIELDS, MARY LOU	82069	8/20/2014	STIPEND	98.90
FIRST CHOICE POWER	81866	8/1/2014	CEAP UTILITIES	3,458.65
FIRST CHOICE POWER	81921	8/7/2014	CEAP UTILITIES	211.69
FIRST CHOICE POWER	82094	8/28/2014	CEAP 2014	4,709.54
FIRST INSTANT PRINTING INC.	82000	8/14/2014	CAREGIVER WALK	136.04
FLORES JR., JOHNNY	81934	8/7/2014	CEAP CRISIS	1,843.42
FLORES JR., JOHNNY	82054	8/20/2014	CEAP CRISIS 2014	355.00
FLORES JR., JOHNNY	82130	8/28/2014	WEATHERIZATION	3,830.00
FUGETT, SHARON	81956	8/7/2014	STIPEND	52.36
FUGETT, SHARON	82070	8/20/2014	STIPEND	24.35
FULCRUM RETAIL ENERGY LLC.	81879	8/1/2014	CEAP UTILITIES	56.73
FULCRUM RETAIL ENERGY LLC.	82112	8/28/2014	CEAP 2014	63.26
FULLYLOVE, JUDY	81885	8/1/2014	TRAVEL EXPENSES	133.89
FULLYLOVE, JUDY	82140	8/28/2014	TRAVEL EXPENSE	105.09
GEXA ENERGY LP	82100	8/28/2014	CEAP CRISIS 2014	626.00
GRAYSON COUNTY COLLEGE	81863	8/1/2014	CSBG CS	525.00
GRAYSON COUNTY COLLEGE	81919	8/7/2014	CSBG CS	350.00
GRAYSON COUNTY COLLEGE	82043	8/20/2014	CSBG CS	750.00
GRAYSON COUNTY COLLEGE	82085	8/20/2014	KANDIE BRIDGES	112.35
GRAYSON COUNTY COLLEGE	82086	8/20/2014	KANDIE BRIDGES CCMA EXAM	159.43
GRAYSON COUNTY COLLEGE	82163	8/29/2014	KANDIE BRIDGES CET EXAM 9/27/2014	0.00
GRAYSON PRO TECH INC.	81981	8/14/2014	INV 150818	36.00
GRAYSON-COLLIN ELECTRIC	81875	8/1/2014	CEAP UTILITIES	2,669.21
GRAYSON-COLLIN ELECTRIC	81929	8/7/2014	CEAP UTILITIES	2,095.46
GRAYSON-COLLIN ELECTRIC	82105	8/28/2014	CEAP 2014	5,161.75
GREEN MOUNTAIN ENERGY CO.	81867	8/1/2014	CEAP UTILITIES	188.42
GREEN MOUNTAIN ENERGY CO.	82095	8/28/2014	CEAP 2014	188.82
HAMILTON, MARY	81971	8/7/2014	STIPEND	209.35
HAMILTON, MARY	82071	8/20/2014	STIPEND	212.00
HANGER ORTHOPEDIC GROUP	81942	8/7/2014	278200	274.00
HANNAH'S FLORIST	81913	8/7/2014	INV 109100	49.50
HERNANDEZ, MARGARITA S.	81903	8/1/2014	INV 503296	1,383.00
HERNANDEZ, MARGARITA S.	82162	8/29/2014	inv 503297	1,383.00
HESTAND, VICKY	81998	8/14/2014	TRAVEL EXPENSE	72.89
HESTAND, VICKY	82151	8/28/2014	TRAVEL EXPENSE	62.15
HIGGINS-DURBIN, CARRIEJO	81860	8/1/2014	TRAVEL ADVANCE	448.00

TEXOMA COUNCIL OF GOVERNMENTS
Check/Voucher Register - LIABILITY LISTING
0111 - CASH IN BANK GENERAL CHASE
From 8/1/2014 Through 8/31/2014

Vendor Name	Check Number	Check Date	Transaction Description	Check Amount
HIGGINS-DURBIN, CARRIEJO	81910	8/7/2014	TRAVEL EXPENSE	175.54
HIGGINS-DURBIN, CARRIEJO	82017	8/20/2014	TRAVEL ADVANCE	244.00
HOME SPRING SUITES	81894	8/1/2014	ACCT	152.58
HOME SPRING SUITES	82042	8/20/2014	ROBINSON 7/22-23	152.56
HOME SPRING SUITES	82056	8/20/2014	ROBINSON 8/4/14	80.49
HOME SPRING SUITES	82135	8/28/2014	ROBINSON 8/11/2014	80.49
HOUSING AUTHORITY OF THE CITY	82090	8/28/2014	CEAP 2014	18.53
HUNT, JUDY	82027	8/20/2014	TRAVEL EXPENSE	21.10
INSITE STRATEGIST, LLC	DDD00...	8/14/2014	TEXOMA EXPRESS	855.00
INTERSTATE GAS SUPPLY, INC. / ACCE...	81936	8/7/2014	CEAP UTILITIES	133.70
INTRADO INC.	81916	8/7/2014	INV 121555	2,434.41
JAMES, CAREY TEXOMA HEARING	82022	8/20/2014	75	1,400.00
JEAN BURRIS	82063	8/20/2014	STIPEND	13.60
JOHN ROBINSON	82018	8/20/2014	TRAVEL EXPENSE	592.00
JONES, MINDI	DD000...	8/28/2014	JULY CELL PHONE	70.00
JORDON, MARY ALICE	81957	8/7/2014	STIPEND	88.25
JORDON, MARY ALICE	82083	8/20/2014	STIPEND	10.60
JUST ENERGY TEXAS I CORP.	81874	8/1/2014	CEAP UTILITIES	1,555.18
JUST ENERGY TEXAS I CORP.	81928	8/7/2014	CEAP UTILITIES	350.08
JUST ENERGY TEXAS I CORP.	82048	8/20/2014	CEAP CRISIS 2014	186.00
JUST ENERGY TEXAS I CORP.	82104	8/28/2014	CEAP 2014	1,728.39
KATELYN CANAAN	81997	8/14/2014	WBD RESEARCH	950.00
KATELYN CANAAN	82015	8/20/2014	WBD RESEARCH 7/25-8/6-14	580.00
KREBS, MANDY	DDD00...	8/14/2014	TRAVEL EXPENSE	92.09
LAFOLLETT AND ABBOTT PLLC	82154	8/28/2014	AUDIT RETAINER	12,750.00
LANGUAGE LINE SERVICE, INC.	81905	8/1/2014	ACCT 9020904036	22.45
LANGUAGE LINE SERVICE, INC.	82030	8/20/2014	ACCT 9020904036	3.79
LIFELINE MEDICAL CONSULTING	82087	8/20/2014	KANDIE BRIDGES CET EXAM	0.00
LIFELINE MEDICAL CONSULTING	82097	8/28/2014	CEAP CRISIS 2014	0.00
LIFELINE MEDICAL CONSULTING	82124	8/28/2014	KANDIE BRIDGES CET EXAM	0.00
LUPER, BARBARA	DD000...	8/20/2014	STIPEND	11.35
LUPER, GLORIA	81959	8/7/2014	STIPEND	24.91
LUPER, GLORIA	82081	8/20/2014	STIPEND	10.60
MARJEN TECHNOLOGY GROUP LLC	DD000...	8/28/2014	INVOICES FOR AUGUST	16,152.30
MCCORMICK, BILL	DDD00...	8/14/2014	TRAVE EXPENSE	183.06
MCCULLOUGH, DORIS	82072	8/20/2014	STIPEND	24.65
MINTON, ALLISON	81976	8/14/2014	NADO PER DIEM	209.00
MONARCH UTILITIES, INC.	82011	8/14/2014	CLIENT PAYMENTS JULY 2014	380.00
MONARCH UTILITIES, INC.	82057	8/20/2014	Client payments August 2014	380.00
MONTGOMERY COUNTY HOSPITAL DIS...	81989	8/14/2014	TCOG EMDSERVICE	1,215.00
MUENSTER TELEPHONE CORP OF TX	82009	8/14/2014	BUS 70000049	440.46
MURRAY, MARIAN	81958	8/7/2014	STIPEND	81.43
MURRAY, MARIAN	82080	8/20/2014	STIPEND	10.60
NATIONAL ASSOCIATION OF RSVP DIRE...	81984	8/14/2014	NARSPVD MEMBERSHIP	150.00
NAUTILUS SPORT CENTER	81995	8/14/2014	JULY DUES	224.63
NETSPAN CORPORATION FOREMOST ...	82021	8/20/2014	ACCT 00057800	78.00
NEWSPAPER HOLDINGS INC DBA	82152	8/28/2014	SUMMERTASTIC GUIDES	318.00
NORTON, SEAN	DD000...	8/7/2014	TRAVEL EXPENSE	104.43
NSCA	81985	8/14/2014	MEMBERSHIP DUES	150.00
OFFICE DEPOT	81940	8/7/2014	ACCT 8423	310.17
OFFICE OF ATTORNEY GENERAL	81967	8/7/2014	CHILD SUPPORT	871.44
OFFICE OF ATTORNEY GENERAL	82013	8/20/2014	CHILD SUPPORT	871.44
OWEN, IMOGENE	82073	8/20/2014	STIPEND	12.60
PERRY, RATA	81972	8/7/2014	STIPEND	63.60

TEXOMA COUNCIL OF GOVERNMENTS
Check/Voucher Register - LIABILITY LISTING
0111 - CASH IN BANK GENERAL CHASE
From 8/1/2014 Through 8/31/2014

Vendor Name	Check Number	Check Date	Transaction Description	Check Amount
PERRY, RATA	82074	8/20/2014	STIPEND	60.43
PHELPS, LOIS	81960	8/7/2014	STIPEND	200.50
PHELPS, LOIS	82075	8/20/2014	STIPEND	190.75
PINEYWOODS HOSPITALITY LTD.	81991	8/14/2014	CONF 32025	164.78
PINEYWOODS HOSPITALITY LTD.	82136	8/28/2014	INV 718	164.78
PRE-PAID LEGAL SERVICES INC.	81993	8/14/2014	GROUP 0142305	200.45
PRESTON, MARGARET	DD000...	8/7/2014	STIPEND	218.70
PRESTON, MARGARET	DD000...	8/20/2014	STIPEND	225.20
PROJECT ENERGY SAVERS LLC	82126	8/28/2014	INVOICE 14-180	758.38
PROSPERITY BANK	81941	8/7/2014	ACCT 0090340970	15,798.74
PROSTAR SERVICES INC.	82139	8/28/2014	ORDER #751084	44.07
PUBLICDATA.COM.AI LTD	81987	8/14/2014	INV 009456352TX20140731	9.95
QUILL CORPORATION	81944	8/7/2014	INV 4416707	73.91
RATLIFF, JILL	82002	8/14/2014	ALZ RESPITE CARE	670.83
RED RIVER FARM CO-OP INC	82093	8/28/2014	CEAP 2014	548.80
RELIANT ENERGY	81868	8/1/2014	CEAP UTILITIES	4,384.31
RELIANT ENERGY	81922	8/7/2014	CRAP UTILITIRS	1,425.55
RELIANT ENERGY	82044	8/20/2014	CEAP CRISIS 2014	592.57
RELIANT ENERGY	82096	8/28/2014	STIPEND	6,910.66
RESULTS ENVIRONMENTAL PEST MAN...	81914	8/7/2014	INV 216215	55.00
RIDEOUT, DALE	81961	8/7/2014	STIPEND	116.73
RIDEOUT, DALE	82076	8/20/2014	STIPEND	25.05
S.S. PARTNERS MGMT. L.L.C.	81909	8/1/2014	VASH - EVICTION	50.00
SAMS CLUB DIRECT	81904	8/1/2014	040255440 5035	195.39
SAMS CLUB DIRECT	82159	8/28/2014	04055440 5035	2,658.33
SCHMITZ, MICHAEL	DD000...	8/20/2014	TRAVEL EXPENSE	196.56
SCRUB ADDICTION	81937	8/7/2014	CSBG CS	540.00
SCRUB ADDICTION	82134	8/28/2014	MEDICAL SUPPLIES	218.00
SCRUB ADDICTION	82137	8/28/2014	MEDICAL SUPPLIES	217.00
SEAMSTER, BARBARA	81966	8/7/2014	STIPEND	186.65
SEAMSTER, BARBARA	82082	8/20/2014	STIPEND	176.20
SHELL	82161	8/28/2014	ACCT 8000084106	302.83
SINOR, MELINDA	81886	8/1/2014	TRAVEL EXPENSE	86.97
SINOR, MELINDA	82026	8/20/2014	TRAVEL EXPENSE	31.07
SLOAN, STACEE	81917	8/7/2014	CELL PHONE	70.00
SMITH, DELANO	82016	8/20/2014	TRAVEL EXPENSE	188.50
SMITH, DELANO	82121	8/28/2014	TRAVEL EXPENSE	90.40
SPARK ENERGY LP	82111	8/28/2014	CEAP 2014	102.35
SPRINT	82156	8/28/2014	INV E911-210348	2,150.91
SRADER, MICHAEL CHARLES	82129	8/28/2014	WEATHERIZATION	30,171.10
STAPLES BUSINESS ADVANTAGE	81893	8/1/2014	8030480311	26.99
STAPLES BUSINESS ADVANTAGE	82029	8/20/2014	8030822844	143.14
STAR ELECTRICITY INC.	81882	8/1/2014	CEAP UTILITIES	90.96
STAR ELECTRICITY INC.	82115	8/28/2014	CEAP 2014	83.18
STREAM GAS & ELECTRIC LTD	81892	8/1/2014	CEAO UTILITIES	2,497.29
STREAM GAS & ELECTRIC LTD	81926	8/7/2014	CEAP UTILITIES	660.67
STREAM GAS & ELECTRIC LTD	82046	8/20/2014	CEAP 2014	327.00
STREAM GAS & ELECTRIC LTD	82102	8/28/2014	CEAP CRISIS	3,255.30
SWANG & ASSOCIATES INC. DBA HOME...	81999	8/14/2014	RESPITE IN HOME	513.50
T-MOBILE USA, INC.	81986	8/14/2014	INV 3000128009	990.00
TEXAS A&M UNIVERSITY - COMMERCE	82133	8/28/2014	COLLEGE BOOKS	489.34
TEXAS DEPARTMENT OF HOUSING	82004	8/14/2014	EXCESS EXPENSES	10,383.14
TEXAS DEPT OF LICENSING AND REGU...	81911	8/7/2014	INV 2012013976	100.00
TEXAS HERO	81859	8/1/2014	INV 924	699.00

TEXOMA COUNCIL OF GOVERNMENTS
Check/Voucher Register - LIABILITY LISTING
0111 - CASH IN BANK GENERAL CHASE
From 8/1/2014 Through 8/31/2014

Vendor Name	Check Number	Check Date	Transaction Description	Check Amount
TEXOMA AREA PARATRANSIT SYSTEM	81889	8/1/2014	VOL. TRASPORT	435.00
TEXOMA COUNCIL OF GOVERNMENTS	81973	8/7/2014	555555 5555555555 555555 55555555 55555555 55555555 5555555555	0.00
TEXOMA COUNCIL OF GOVERNMENTS	81974	8/7/2014	555555 5555555555 555555 55555555 55555555 55555555 5555555555	0.00
TEXOMA COUNCIL OF GOVERNMENTS	82001	8/14/2014	ALZ RESPITE CARE INSTITUTIONAL	200.00
TEXOMA COUNCIL OF GOVERNMENTS	82055	8/20/2014	TRAVEL EXPENSE	1,720.99
TEXOMA COUNCIL OF GOVERNMENTS	82127	8/28/2014	MATERIAL	1,704.00
THOMAS JOHN KENNEDY OF TEXAS DD...	81982	8/14/2014	23736	1,400.00
THOMAS JOHN KENNEDY OF TEXAS DD...	82024	8/20/2014	24659; 14234; 24559	2,665.00
THOMAS, SUSAN	81970	8/7/2014	TRAVEL EXPENSE	164.78
THOMAS, SUSAN	81975	8/14/2014	NADO PER DIEM	391.00
TIME DOK	82141	8/28/2014	INV 1565	486.38
TML-IEBP	DD000...	8/25/2014	GROUP PTEXOMCO 8/31/14	41,096.13
TOWNSEND, LINDA	81962	8/7/2014	STIPEND	52.21
TRI COUNTY SENIOR NUTRITION	81861	8/1/2014	TITLE III C1&C2 MEALS REIMBURSEMENT	36,149.13
TRI-EAGLE ENERGY LP	81884	8/1/2014	CEAP UTILITIES	113.90
TRI-EAGLE ENERGY LP	82117	8/28/2014	CEAP 2014	94.30
TXU ELECTRIC	81876	8/1/2014	CEAP UTILITIES	20,721.64
TXU ELECTRIC	81930	8/7/2014	CEAP UTILITIES	3,487.00
TXU ELECTRIC	82049	8/20/2014	CEAP 2014	1,277.47
TXU ELECTRIC	82106	8/28/2014	CEAP 2014	27,573.56
UNITED WAY OF GRAYSON COUNTY	81992	8/14/2014	STIPEND	93.30
UNITED WAY OF GREATER HOUSTON	82003	8/14/2014	INV IR211-TE-07-14	500.00
UNITED WAY OF GREATER HOUSTON	82012	8/20/2014	INV IR211-TE-06-14	500.00
UNUM LIFE INSURANCE	81994	8/14/2014	05783570014	915.83
VALLEY NEWSPAPERS HOLDINGS L.P	81862	8/1/2014	INV 6496	25.00
VERIZON	82019	8/20/2014	0001318310 1230Y	6.32
VERIZON BUSINESS	82120	8/28/2014	INV 07725769	24.96
VERIZON CONFERENCING	81948	8/7/2014	ACCT 3326	22.49
VERIZON CONFERENCING	82014	8/20/2014	ACCT 600001 4653 X26	53.04
VERIZON CONFERENCING	82144	8/28/2014	INV Z5217929	72.27
VERIZON SOUTHWEST	81899	8/1/2014	10561028835125 6702	121.65
VERIZON SOUTHWEST	81900	8/1/2014	10561028115125 7908	121.65
VERIZON SOUTHWEST	81945	8/7/2014	ACCT1056828177174 5710	2,458.84
VERIZON SOUTHWEST	81949	8/7/2014	ACCT 10561028974125 6400	121.65
VERIZON SOUTHWEST	82006	8/14/2014	ACCT 7410	1,095.06
VERIZON SOUTHWEST	82058	8/20/2014	10561028565125 6008	238.29
VERIZON SOUTHWEST	82088	8/20/2014	acct 9310	100.60
VERIZON SOUTHWEST	82089	8/20/2014	ACCT 0300	167.88
VERIZON SOUTHWEST	82142	8/28/2014	105610281151275 7908	121.65
VERIZON SOUTHWEST	82143	8/28/2014	10561028835125 6702	121.65
VICKI STOVER	DD000...	8/7/2014	JANITORIAL SUPPLY	5.20
VISTA COM	81988	8/14/2014	INV 3148	1,544.00
VITRO AMERICA, LLC / BINSWANGER G...	82146	8/28/2014	INV I079029375	131.58
WEBB, CATHERINE	81963	8/7/2014	STIPEND	213.50
WEBB, CATHERINE	82077	8/20/2014	STIPEND	216.00
WELCH, JAMES J.	81977	8/14/2014	CONTRACT LABOR	544.00
WILLIAMS, BARBARA	81964	8/7/2014	STIPEND	185.50
WILLIAMS, BARBARA	82078	8/20/2014	STIPEND	185.50
WILLIAMS, SANDRA	81965	8/7/2014	STIPEND	116.06
WILLIAMS, SANDRA	82079	8/20/2014	STIPEND	113.20
WILLKO CONSTRUCTION	82131	8/28/2014	WEATHERIZATION	37,175.65

TEXOMA COUNCIL OF GOVERNMENTS
Check/Voucher Register - LIABILITY LISTING
0111 - CASH IN BANK GENERAL CHASE
From 8/1/2014 Through 8/31/2014

Vendor Name	Check Number	Check Date	Transaction Description	Check Amount
WILLKO CONSTRUCTION	82132	8/28/2014	WETHERIZATION MEASURES	300.00
WORKFORCE SOLUTIONS TEXOMA	81990	8/14/2014	RUF073114	100.00
WYATT, RUTHIE	DD000...	8/7/2014	STIPEND	212.00
WYATT, RUTHIE	DD000...	8/20/2014	STIPEND	201.40
Report Total				720,809.10



TO: TCOG Governing Board
THRU: Karen Bray, Aging Services Director *Kb*
FROM: Janet Karam, Benefits Counseling Program Manager *JK*
DATE: September 12, 2014
RE: ADRC Grant FY 2015

RECOMMENDATION

Ratify budget for the contractual agreement initiated by Texas Health and Human Services Commission on behalf of the Department of Aging and Disability Services (DADS) for the establishment of the Aging and Disability Resource Center (ADRC) for Region 2.

BACKGROUND

TCOG's Area Agency on Aging's (AAA) Benefits Counselors assist persons 60+ with the day-to-day complexities of public benefits, including benefit awareness, eligibility determination, application process, and advocacy. This program also serves persons with disabilities who are Medicare beneficiaries.

DISCUSSION

Through TCOG's AAA, the ADRC will provide accurate information and referrals to target populations including: elderly persons, persons of all ages with disabilities, veterans and family caregivers seeking public and/or private long-term services and support (LTSS).


This streamlined person-centered approach is created through the establishment of a single point of access to the LTSS system. Primary goals of the ADRC involve strengthening LTSS partnerships, creating a LTSS database in order to provide accurate referrals for public and private LTSS services. Region 2 ADRC will rebalance community efforts and provide person-centered care options as required by the federal government's Balanced Incentive Program (BIP). Centralized data collection and evaluation will improve state and local governments' ability to manage resources, improve efficiency and monitor program quality. The ADRC contractual agreement divides the State into eight ADRC regions. Region 2 includes: Grayson, Fannin, Cooke, Bowie, Cass, Delta, Franklin, Hopkins, Lamar, Morris, Red River and Titus Counties.

Increased funding, in the amount of \$63,192 has been included in the ADRC contract in order to initiate the Money Follows the Person (MFP) Program. The MFP program will be responsible for increasing accessible, affordable and integrated housing in the new expanded ADRC region.


BUDGET

ADRC's total projected budget is \$169,851.

APPROVAL



Stacey L. Sloan, Finance Director



Susan B. Thomas, PhD, Executive Director

Budget and Justification

This budget does not represent a guarantee of payment. At DADS discretion the actual funding amount may be increased or decreased. Actual funding amounts will be documented on the Notice of Funds Availability (NFA). The indirect rate must not exceed 10% of the funding source amount for all funding sources.

Funding Source One: Balancing Incentive Program

Source Amount: \$106,659

Budget Period: September 1, 2014 - August 31, 2015

Object Class Category	Funds	Justification
Personnel	\$23,650	Direct Salaries: 5% of Aging Services Director, 50% of ADRC Coordinator, and 10% of Program Specialists
Fringe Benefits	\$10,975	FICA 7.65% Health Insurance \$621/staff Retirement 7% Leave time 11.83%
Travel	\$15,617	Travel costs incurred to sites and state trainings. Travel includes Per Diem rates for Austin \$71/day, Hotel rate \$104/day, Car rental \$50/day plus gas, in region travel \$0.555 per mile
Equipment	\$5,370	The purchase of 2 new computers and projector will be needed for the Project Manager and for ADRC walk-in Consumers. A Training project is needed for education and outreach training at various sites. One printer is needed for Project Manager.
Supplies	\$2,000	Includes photocopies, printing brochures,
Contractual	\$24,000	Contractual agreement with 211-Abilene for Database support Contractual agreement 2-1-1 Texoma - IR&A Contract Specialists
Other	\$18,413	(\$125 per computer per month for IT support, Encryption, licensing and Secured Mail) 2 smart phone usage costs Other trainings across the region Advertising, and community events, Ark-Tex AAA will received 75% of this amount for Marketing and Outreach Certification with AIRS, TAIRS, and others
Indirect Charges	\$6,634	General and Administrative Expenses
Total	\$106,659	Note: The total must match the source amount.

Funding Source Two: MFP Housing Navigator**Source Amount:** \$50,000**Budget Period:** September 1, 2014 - August 31, 2015**Instruction:** These funds may only be used for the provision of Housing Navigator services.

Object Class Category	Funds	Justification
Personnel	21,120	100% MFP Housing Navigator (0.8 FTE)
Fringe Benefits	11,827	FICA 7.65% Health Insurance \$621/staff Retirement 7% Leave time 11.83%
Travel	3,565	Travel costs incurred to sites and state trainings. Travel includes Per Diem rates for Austin \$71/day, Hotel rate \$104/day, Car rental \$50/day plus gas, in region travel \$0.555 per mile
Equipment		
Supplies	1,000	Includes photocopies, printing brochures, paper, general office supplies
Contractual		
Other	8,620	(IT support, and On-Site Service Programs, training expenses)
Indirect Charges	3,868	General and Administrative Expenses
Total	50,000	Note: The total must match the source amount.

Funding Source Three: MFP Local Contact Agency**Source Amount:** \$13,192**Budget Period:** September 1, 2014 - August 31, 2015**Instruction:** These funds may only be used for the provision of Local Contact Agency services.

Object Class Category	Funds	Justification
Personnel	6,292	.5 FTE MFP
Fringe Benefits	3,524	FICA 7.65% Leave time 11.83%
Travel		
Equipment		
Supplies	105	General office supplies
Contractual		
Other	2,121	(IT support, Encryption, licensing and Secured Mail)
Indirect Charges	1,152	General and Administrative Expenses
Total	13,192	Note: The total must match the source amount.



TO: TCOG Governing Board
FROM: Stacey Sloan, Finance Director 
DATE: September 12, 2014
RE: TCOG Quarterly Investments Report - 1st Quarter FYE 2015

RECOMMENDATION

Accept this report of investments for the period of May 1, 2014 through July 31, 2014.

BACKGROUND

The provisions of TCOG Procedure 95-01-1, Investment Policy, and the Public Funds Investment Act, require that the Investment Officer present a quarterly report of investments for review and acceptance by the Governing Board.

DISCUSSION

TCOG's Procedure 95-01-1, Investment Policy, designates TCOG's Finance Officer as the Investment Officer and permits investment in five (5) categories of investment options with a maximum maturity of one (1) year.

BUDGET

The investment report follows:



	Book/Market Value on 4/30/14	Change	Book/Market Value on 07/31/14
Texpool	\$ 974.03	\$ -	\$ 974.03
Certificate of Deposit (roof)	\$ 61,229.16	\$ -	\$ 61,229.16

APPROVAL

A handwritten signature in black ink, appearing to read "SMT", is written over a horizontal line.

Susan B. Thomas, PhD, Executive Director



TO: TCOG Governing Board
THRU: Allison Minton, Client Services Director 
FROM: Brenda Smith, Energy Services Program Manager 
DATE: September 12, 2014
RE: Low Income Home Energy Assistance (LIHEAP) Contract Amendment

RECOMMENDATION

Authorize Executive Director to execute second amendment to the current LIHEAP contract 81140001888 with the Texas Department of Housing and Community Affairs (TDHCA).

BACKGROUND

The Weatherization Assistance Program (WAP) provides funding for energy home repairs, which reduce utility costs by minimizing the infiltration of external air and increasing the thermal boundary of the home. The program can be provided to both owner-occupied and renter-occupied units and provides such energy improvements as insulation in the attic and walls; caulking; weather-stripping; and repair or replacement of heating and air conditioning units. All improvements must be verified as necessary in accordance with the required WAP energy Audit. The WAP program serves the following 15 counties: Bowie, Camp, Cass, Cooke, Delta, Fannin, Franklin, Grayson, Hopkins, Lamar, Marion, Morris, Rains, Red River, and Titus.

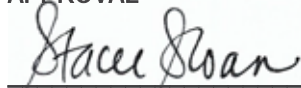
DISCUSSION

The LIHEAP contract amendment includes a 25% budget increase totaling \$157,818 in additional funds which will provide additional weatherization improvements to a minimum of 25 homes. LIHEAP funding may be combined with other weatherization funding to provide maximum weatherization benefits.

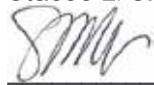
BUDGET

Contract amendment period remains January 1, 2014 through December 31, 2014, with a 25% total budget increase to \$793,079 from original budget of \$635,261.

APPROVAL



Stacey L. Sloan, Finance Director



Susan B. Thomas, PhD, Executive Director

TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS
AMENDMENT NO. 2 TO CONTRACT NUMBER 81140001888
FY 2014 LOW-INCOME HOME ENERGY ASSISTANCE ACT WEATHERIZATION ASSISTANCE PROGRAM
(CFDA# 93.568)

This Amendment No. 2 to Low Income Home Energy Assistance Program ("LIHEAP") Weatherization Assistance Program "WAP" Contract Number. **81140001888**("Second Amendment") by and between the Texas Department of Housing and Community Affairs, a public and official agency of the State of Texas ("Department") and **Texoma Council of Governments**, a Texas nonprofit corporation ("Subrecipient") hereinafter collectively referred to as "Parties", is executed on the respective dates indicated to ratify, confirm and acknowledge the execution date of this **Second** Amendment to be **May 01, 2014**.

RECITALS

WHEREAS, the Department and Subrecipient, respectively, executed FY 2014 LIHEAP WAP Contract Number. **81140001888** and

WHEREAS, the Parties desire to amend the Contract in the manner provided herein below.

AGREEMENTS

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

SECTION 1.

Section 4. E. Department Obligations, of this Contract is hereby amended to read as follows:

"Section 4. E. Department Obligations. Notwithstanding any other provision of this Contract to the contrary, the total of all payments and other obligations incurred by the Department under this Contract shall not exceed the sum of **\$793,079.00**."

SECTION 2.

Exhibit B. Budget and Performance Statement, of this Contract is hereby deleted and replaced in its entirety with the attached Exhibit B.

SECTION 3.

All of the remaining terms of the Contract shall be and remain in full force and effect as therein set forth and shall continue to govern except to the extent that said terms conflict with the terms of this **Second** Amendment. In the event this **Second** Amendment and the terms of the Contract are in conflict, this **Second** Amendment shall govern, unless it would make the Contract void by law.

SECTION 4.

Each capitalized term not expressly defined herein shall have the meaning given to such term in the Contract.

SECTION 5.

This **Second** Amendment may be executed in several counterparts, each of which shall be deemed to be an original copy, and all of which together shall constitute one agreement binding on Parties, notwithstanding that all the Parties shall not have signed the same counterpart.

SECTION 6.

If any of the Parties returns a copy by facsimile machine or electronic transmission, the signing party intends the copy of its authorized signature printed by the receiving machine or the electronic transmission to be its original signature.

SECTION 7.

By signing this **Second** Amendment, the Parties expressly understand and agree that its terms shall become a part of the Contract as if it were set forth word for word therein.

SECTION 8.

This [Second](#) Amendment shall be binding upon the Parties hereto and their respective successors and assigns.

SECTION 9.

This [Second](#) Amendment shall be effective and memorializes an effective date of [May 01, 2014](#).

WITNESS OUR HAND EFFECTIVE: **5/1/2014**

SUBRECIPIENT:

Texoma Council of Governments
a Texas nonprofit corporation

By:
Title:
Date:

TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS,
a public and official agency of the State of Texas

By:
Title: Its duly authorized officer or representative
Date:

TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS
AMENDMENT NO. 2 TO CONTRACT NUMBER 81140001888
FY 2014 LOW-INCOME HOME ENERGY ASSISTANCE ACT WEATHERIZATION ASSISTANCE PROGRAM
(CFDA# 93.568)

EXHIBIT B

BUDGET AND PERFORMANCE STATEMENT

**Texoma Council of Governments,
a Texas nonprofit corporation**

DEPARTMENT FINANCIAL OBLIGATIONS

<u>\$ 791,079.00</u>	LIHEAP FUNDS CURRENTLY AVAILABLE
<u>\$ 2,000.00</u>	TRAINING & TECHNICAL ASSISTANCE FUNDS CURRENTLY AVAILABLE
<u>\$ 791,079.00</u>	TOTAL ANTICIPATED LIHEAP FUNDS
<u>\$ 2,000.00</u>	TOTAL ANTICIPATED TRAINING & TECHNICAL ASSISTANCE FUNDS

Additional funds may be obligated via Amendment(s). Funds may only be obligated and expended during the current Contract Term. Unexpended fund balances will be recaptured.

BUDGET FOR AVAILABLE ALLOCATIONS

1

CATEGORIES	FUNDS
² Administration	\$ 49,442.00
³ Materials / Program Support / Labor	\$ 626,637.00
⁴ Health and Safety	\$ 115,000.00
SUB-TOTAL	\$ 791,079.00
⁵ Training and Technical Assistance	\$ 2,000.00
TOTAL	\$ 793,079.00

FOOTNOTES TO BUDGET FOR AVAILABLE ALLOCATIONS:

¹ Denotes that the subrecipient must request in writing any adjustment needed to a budget category before TDHCA will make any adjustments to the budget categories. The only categories that can be reduced are the Administrative and/or in the Health and Safety categories. Subrecipients are limited to two (2) requested budget revisions during the current Contract Term. **Only those written request(s) from the Subrecipient received at least forty-five (45) days prior to the end of the Contract Term will be reviewed. TDHCA may decline to review written requests received during the final 45 days of the Contract Term.**

² Denotes maximum for Administrative based on **6.25%** of total allowable expenditures.

³ Expenses incurred under Roof Repair will come out of your Materials / Program Support / Labor budget.

⁴ Denotes the maximum allowed for Health and Safety expenditures.

⁵ Department approved training / travel only.



PERFORMANCE

Subrecipient's service area consists of the following Texas counties:

**BOWIE, CAMP, CASS, COOKE, DELTA, FANNIN, FRANKLIN, GRAYSON, HOPKINS, LAMAR,
MARION, MORRIS, RAINS, RED RIVER, TITUS**

Subrecipient shall provide weatherization program services sufficient to expend the Contract funds during the Contract Term. WAP costs per unit (materials, labor, and program support), excluding health and safety expenses, shall not exceed **\$5,000.00** per unit without prior written approval from the Department. The cumulative total cost per unit (materials, labor, and program support), shall not exceed the maximum allowable by end of the Contract Term.



TO: TCOG Governing Board
THRU: Allison Minton, Client Services Director 
FROM: Rayleen Bingham, Section 8 Housing Program Manager 
DATE: September 8, 2014
RE: TCOG Section 8 Housing 5-Year and Annual PHA Plan

RECOMMENDATION

Authorize submission of the TCOG Section 8 Housing 5-Year and Annual PHA Plan.

BACKGROUND

The Section 8 HCV Program is designed to assist low income households pay rent based on their income and family composition. The participant should never pay more than 40% of their adjusted income for rent and utilities. Eligible families must meet Federal Income Guidelines. The annual income limit for a family of four is currently \$29,350 in Grayson County and \$28,000 in Fannin County. The Section 8 HCV Program currently administers several sub-programs and special purpose programs designed to meet special needs within the community including: The Family Self-Sufficiency (FSS) Program designed to assist households become self-sufficient, the Homeownership Program which allows participants to use their voucher assistance toward mortgage, the Mainstream Program designed to assist persons with disabilities, the Family Unification Program which coordinates with the Child Protective Services, the HUD-VASH Program to house homeless veterans and the Money Follows the Person Demonstration which partners with DADS to assist eligible Texans out of nursing facilities. The Section 8 HCV Program provides services to 500+ households within Grayson and Fannin Counties.

DISCUSSION

HUD requires the Section 8 HCV Program to submit an Annual and 5-Year Plan detailing the Section 8 policies, programs, operations, and strategies. This plan represents the period January 1, 2015 through December 31, 2015.


The Section 8 Family Self-Sufficiency Advisory Boards of Grayson and Fannin Counties have approved the 2015 Section 8 Annual Agency PHA Plan for submission to the TCOG Governing Board.

BUDGET

No budgetary impact.

APPROVAL


Stacey L. Sloan, Finance Director


Susan B. Thomas, PhD, Executive Director

PHA 5-Year and Annual Plan	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires 4/30/2011
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1.0	PHA Information PHA Name: <u>Texoma Council of Governments</u> PHA Code: <u>TX542</u> PHA Type: <input type="checkbox"/> Small <input checked="" type="checkbox"/> High Performing <input type="checkbox"/> Standard <input checked="" type="checkbox"/> HCV (Section 8) PHA Fiscal Year Beginning: (MM/YYYY): <u>01/2015</u>												
2.0	Inventory (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: _____ Number of HCV units: <u>667</u>												
3.0	Submission Type <input checked="" type="checkbox"/> 5-Year and Annual Plan <input type="checkbox"/> Annual Plan Only <input type="checkbox"/> 5-Year Plan Only												
4.0	PHA Consortia <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.)												
	Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program <table border="1"> <tr> <th>PH</th> <th>HCV</th> </tr> <tr> <td>PHA 1:</td> <td></td> </tr> <tr> <td>PHA 2:</td> <td></td> </tr> <tr> <td>PHA 3:</td> <td></td> </tr> </table>	PH	HCV	PHA 1:		PHA 2:		PHA 3:	
PH	HCV												
PHA 1:													
PHA 2:													
PHA 3:													
5.0	5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update.												
5.1	Mission. State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years: The mission of Texoma Council of Governments is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.												
5.2	Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan. The Texoma Council of Governments (TCOG) Section 8 Program has increased over the last five years to include 50 VASH vouchers. TCOG administers special purpose programs including; 50 Mainstream vouchers, 7 Family Unification vouchers and 5 Money Follows the Person Demonstration vouchers. The Section 8 Program also includes the administration of a Family Self-Sufficiency (FSS) and Homeownership Programs. Tremendous success has been accomplished in the FSS Program with 78 graduates and the Homeownership Program which has seen 8 participants who have purchased their first home. TCOG will continue to seek funding to expand the supply of assisted housing in our jurisdiction. In order to improve the quality of assisted housing, TCOG continues to upgrade internal operations pertaining to voucher management. TCOG Section 8 maintains a High Performer rating in SEMAP with a score of 130. Customer satisfaction is our goal as TCOG strives to connect people with solutions. Housing staff will continue to provide outreach to applicants and participants to ensure a superior level of client satisfaction. Voucher holders and participants will be informed of the portability option during the briefing session and re-examination to increase assisted housing choices. Upon request for portability, TCOG will counsel with clients regarding voucher mobility. TCOG will continue to increase outreach efforts to potential voucher landlords as follows; group presentations, annual survey of interest, individual meetings as needed, radio and newspaper advertising. TCOG will continue to evaluate the needs within the community regarding rent burdens and housing affordability and will assess on an annual basis the need for adjustment to the payment standards. To promote an improved living environment, TCOG will continue to coordinate with area agencies to provide supportive services for elderly, persons with disabilities and homeless households. Collaborations with the VA, DADS, Workforce Development Board, TCOG Community Services Block Grant (CSBG), area colleges and the existing FSS Program will increase coordination of area supportive services. TCOG is committed to undertaking affirmative measures to ensure access to assisted housing and provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status and disability. TCOG further commits to undertake affirmative measures to ensure accessible housing to persons with disabilities regardless of unit size requirements.												
6.0	PHA Plan Update (a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission: (b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions. The public may obtain copies of the 5-Year and Annual PHA Plan at Texoma Council of Governments, 1117 Gallagher, Suite 100, Sherman, TX 75090. All plans were posted for public comment and reviewed by resident/advisory boards.												

7.0	<p>Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. <i>Include statements related to these programs as applicable.</i></p> <p>Homeownership Program: TCOG implemented the Homeownership Program in August 2004 and will limit the number of families participating in the Section 8 homeownership option to 30 participants during the fiscal year. TCOG utilizes eligibility criteria for participation in the Section 8 Homeownership Program as set forth by HUD with no additions. TCOG will continue to develop partnerships with local mortgage lenders/banks and real estate agencies to assist participants. TCOG continually notifies all Section 8 participants of the availability of the Section 8 Homeownership Program and will continue to counsel with all participants to overcome potential barriers. TCOG provides an eight hour certified homeownership class for interested clients. TCOG has demonstrated its capacity to administer the program by: (1) Establishing a minimum homeowner down-payment requirement of 3 percent of purchase price and requiring 1 percent of the purchase price come from the family's resources. (2) Requiring that financing for purchase of a home under Section 8 Homeownership will be provided, insured or guaranteed by the State or Federal Government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards. (3) Implementing the Section 8 Homeownership Program and utilizing an existing pool of clients that are currently participating in the FSS Program and eligible voucher clients. TCOG has developed the Homeownership Policies and Procedures, revised the Section 8 Housing Voucher Administrative Plan and FSS Action Plans, obtained TCOG Governing Body Approval and submitted all documents to HUD. TCOG has developed partnerships with the local Community Development Corporation/Certified Housing Development Corporation to provide homeownership counseling and case management, the Community Development Block Grant Entitlement Cities to access down payment and closing cost assistance and the Texoma Housing Finance Corporation to access the First Time Homebuyer's Single Family Mortgage Revenue Bond Program. TCOG has also developed partnerships with the local mortgage lenders and banks to access other government mortgage lending services such as Rural Development, Fannie Mae, Freddie Mac, FHA and VA. This will provide financing that is insured or guaranteed by the State or Federal Government to comply with secondary mortgage market underwriting requirements or private sector underwriting standards. Developing the above partnerships has insured that TCOG has the capacity to operate a successful Section 8 Homeownership Program and provide a unique alternative to rental housing.</p> <p>Project-Based Voucher Program: TCOG currently has 5 (five) Project-Based Vouchers. TCOG believes that project basing these units rather than tenant-basing is an appropriate option due to low utilization rate for vouchers due to lack of suitable rental units and access to neighborhoods outside of high poverty areas. TCOG, in accordance with HUD regulations, will ensure that the cumulative number of project-based units will not exceed 20 percent of the baseline number of units in the existing HCV Program. Accordingly, the maximum number of committed project-based units by TCOG will be 133 based on 20 percent of the 667 baseline units in the HCV Program. In regard to location of units, TCOG proposes to offer project-based assistance within the eligible census tracts of Grayson County which meet HUD's poverty rate requirement.</p>
8.0	<p>Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable.</p>
8.1	<p>Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i>, form HUD-50075.1, for each current and open CFP grant and CFFP financing.</p>
8.2	<p>Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i>, form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.</p>
8.3	<p>Capital Fund Financing Program (CFFP). <input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.</p>
9.0	<p>Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.</p> <p>TCOG currently has a waiting list of 95 applicants and of these 98% are Extremely Low Income and 2% are Very Low Income. The waiting list consists of: Families with Children – 15%, Elderly – 33%, Disabled – 31%, White – 53%, Black – 37%, Hispanic – 3% and American Indian/Alaskan Native – 0%. The Consolidated Plan of the jurisdiction supports new funding applications for all voucher programs administered by TCOG and continues coordination in the consultation process of the plan. The Consolidated Plan also identifies high priority need for elderly, disabled and families with income <=30% AMI in regard to housing affordability and supply.</p>

9.1	<p>Strategy for Addressing Housing Needs. Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.</p> <p>TCOG will maximize the number of affordable units available within its current resources by maintaining and/or increasing section 8 lease-up rates and establishing payment standards that will enable families to rent throughout the jurisdiction. Measures will be undertaken to ensure access to affordable housing to families assisted by TCOG, regardless of unit size required. Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration and by effectively screening Section 8 applicants to increase owner acceptance of program. TCOG will continue to participate in the Consolidated Plan development process to ensure coordination with broader community strategies. TCOG will increase the number of affordable housing units by applying for additional section 8 units should they become available and seek additional funding targeted for elderly, disabled and homeless. TCOG will continue to target available assistance to families at or below 30% of AMI by exceeding HUD federal targeting requirements for families in Section 8 tenant-based assistance. TCOG affirmatively markets the Section 8 program to local non-profit agencies that assist families with disabilities, race/ethnicities shown to have disproportionate housing needs and to owners/tenants outside of areas of poverty/minority concentrations.</p>
10.0	<p>Additional Information. Describe the following, as well as any additional information HUD has requested.</p> <p>(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year Plan.</p> <p>TCOG, has made significant progress in meeting the mission and goals outlined in the 5-Year Plan. Additional funding received in past years has made it possible to serve those with special needs in a more timely fashion. The recent addition of the VASH Program has assisted with local veteran needs and strengthened TCOG's relationship with the VA. Through the Family Unification, Mainstream, Money Follows the Person Demonstration and FSS Programs funded in past years, TCOG has strengthened relationships with area agencies such as; Child Protective Services, Texoma Community Center (MHMR), Texas Department of Aging and Disability (DADS), Texas Department of Human Services and Workforce Texoma. Coordination among these agencies has increased economic opportunities for all participants. TCOG has worked diligently with landlords in this area to improve the quality and choices of assisted housing. Through extensive counseling with current landlords, TCOG has maintained rental prices for our participants within limits set by HUD regardless of the tight market that exists in this area. Through outreach to landlords and tenants, TCOG has encouraged participation by owners of suitable units located outside of areas of low income or minority concentration. TCOG strives to promote self-sufficiency and asset development of families and individuals participating in the Section 8 Rental Assistance Program. Through the Family Self-Sufficiency Program, TCOG has been able to track a significant increase in employed participants over the last year. This progress is due to the coordination with Workforce agencies in the area to provide supportive services to improve participant's employability. TCOG also administers the Mainstream Program and strives to promote self-sufficiency among participants with disabilities. Coordination with the Texoma Area on Aging, Texoma Community Center (MHMR) and ARCOT (Aids Resource Center of Texoma) has been very instrumental in providing the supportive services needed to serve this population. Overall, TCOG has made significant progress over the years in the mission and goals listed in the 5-Year Plan. Primarily, TCOG has made significant progress during the 5-year Plan period in our goal to ensure equal opportunities and affirmatively further fair housing.</p> <p>(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA's definition of "significant amendment" and "substantial deviation/modification"</p> <p>The basic criteria TCOG will use to determine what constitutes a "substantial deviation" from the 5-Year Plan and a "significant amendment or modification" to either the 5-Year Plan or Annual Plan includes any changes to TCOG's overall mission, any changes to the goals or objectives that affect services to residents, or significant changes to TCOG's financial situation.</p>
11.0	<p>Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. Note: Faxed copies of these documents will not be accepted by the Field Office.</p> <p>(a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights)</p> <p>(b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only)</p> <p>(c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only)</p> <p>(d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only)</p> <p>(e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only)</p> <p>(f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations.</p> <p>(g) Challenged Elements</p> <p>(h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only)</p> <p>(i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)</p>

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced 5-Year and Annual PHA Plans. The 5-Year and Annual PHA plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form is to be used by all PHA types for submission of the 5-Year and Annual Plans to HUD. Public reporting burden for this information collection is estimated to average 12.68 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality

Instructions form HUD-50075

Applicability. This form is to be used by all Public Housing Agencies (PHAs) with Fiscal Year beginning April 1, 2008 for the submission of their 5-Year and Annual Plan in accordance with 24 CFR Part 903. The previous version may be used only through April 30, 2008.

1.0 PHA Information

Include the full PHA name, PHA code, PHA type, and PHA Fiscal Year Beginning (MM/YYYY).

2.0 Inventory

Under each program, enter the number of Annual Contributions Contract (ACC) Public Housing (PH) and Section 8 units (HCV).

3.0 Submission Type

Indicate whether this submission is for an Annual and Five Year Plan, Annual Plan only, or 5-Year Plan only.

4.0 PHA Consortia

Check box if submitting a Joint PHA Plan and complete the table.

5.0 Five-Year Plan

Identify the PHA's Mission, Goals and/or Objectives (24 CFR 903.6). Complete only at 5-Year update.

5.1 Mission. A statement of the mission of the public housing agency for serving the needs of low-income, very low-income, and extremely low-income families in the jurisdiction of the PHA during the years covered under the plan.

5.2 Goals and Objectives. Identify quantifiable goals and objectives that will enable the PHA to serve the needs of low income, very low-income, and extremely low-income families.

6.0 PHA Plan Update. In addition to the items captured in the Plan template, PHAs must have the elements listed below readily available to the public. Additionally, a PHA must:

- (a) Identify specifically which plan elements have been revised since the PHA's prior plan submission.
- (b) Identify where the 5-Year and Annual Plan may be obtained by the public. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on its official website. PHAs are also encouraged to provide each resident council a copy of its 5-Year and Annual Plan.

PHA Plan Elements. (24 CFR 903.7)

1. **Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures.** Describe the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV and unit assignment policies for public housing; and procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists.

2. **Financial Resources.** A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA Operating, Capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources.

3. **Rent Determination.** A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units.

4. **Operation and Management.** A statement of the rules, standards, and policies of the PHA governing maintenance management of housing owned, assisted, or operated by the public housing agency (which shall include measures necessary for the prevention or eradication of pest infestation, including cockroaches), and management of the PHA and programs of the PHA.

5. **Grievance Procedures.** A description of the grievance and informal hearing and review procedures that the PHA makes available to its residents and applicants.

6. **Designated Housing for Elderly and Disabled Families.** With respect to public housing projects owned, assisted, or operated by the PHA, describe any projects (or portions thereof), in the upcoming fiscal year, that the PHA has designated or will apply for designation for occupancy by elderly and disabled families. The description shall include the following information: **1)** development name and number; **2)** designation type; **3)** application status; **4)** date the designation was approved, submitted, or planned for submission, and; **5)** the number of units affected.

7. **Community Service and Self-Sufficiency.** A description of: **(1)** Any programs relating to services and amenities provided or offered to assisted families; **(2)** Any policies or programs of the PHA for the enhancement of the economic and social self-sufficiency of assisted families, including programs under Section 3 and FSS; **(3)** How the PHA will comply with the requirements of community service and treatment of income changes resulting from welfare program requirements. **(Note: applies to only public housing).**

8. **Safety and Crime Prevention.** For public housing only, describe the PHA's plan for safety and crime prevention to ensure the safety of the public housing residents. The statement must include: **(i)** A description of the need for measures to ensure the safety of public housing residents; **(ii)** A description of any crime prevention activities conducted or to be conducted by the PHA; and **(iii)** A description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities.

9. **Pets.** A statement describing the PHAs policies and requirements pertaining to the ownership of pets in public housing.
10. **Civil Rights Certification.** A PHA will be considered in compliance with the Civil Rights and AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.
11. **Fiscal Year Audit.** The results of the most recent fiscal year audit for the PHA.
12. **Asset Management.** A statement of how the agency will carry out its asset management functions with respect to the public housing inventory of the agency, including how the agency will plan for the long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs for such inventory.
13. **Violence Against Women Act (VAWA).** A description of: 1) Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; 2) Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and 3) Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.

7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers

- (a) **Hope VI or Mixed Finance Modernization or Development.** 1) A description of any housing (including project number (if known) and unit count) for which the PHA will apply for HOPE VI or Mixed Finance Modernization or Development; and 2) A timetable for the submission of applications or proposals. The application and approval process for Hope VI, Mixed Finance Modernization or Development, is a separate process. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>
- (b) **Demolition and/or Disposition.** With respect to public housing projects owned by the PHA and subject to ACCs under the Act: (1) A description of any housing (including project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and (2) A timetable for the demolition or disposition. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm
Note: This statement must be submitted to the extent that approved and/or pending demolition and/or disposition has changed.
- (c) **Conversion of Public Housing.** With respect to public housing owned by a PHA: 1) A description of any building or buildings (including project number and unit count) that the PHA is required to convert to tenant-based assistance or

that the public housing agency plans to voluntarily convert; 2) An analysis of the projects or buildings required to be converted; and 3) A statement of the amount of assistance received under this chapter to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/centers/sac/conversion.cfm>

- (d) **Homeownership.** A description of any homeownership (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval.
- (e) **Project-based Vouchers.** If the PHA wishes to use the project-based voucher program, a statement of the projected number of project-based units and general locations and how project basing would be consistent with its PHA Plan.

8.0 Capital Improvements. This section provides information on a PHA's Capital Fund Program. With respect to public housing projects owned, assisted, or operated by the public housing agency, a plan describing the capital improvements necessary to ensure long-term physical and social viability of the projects must be completed along with the required forms. Items identified in 8.1 through 8.3, must be signed where directed and transmitted electronically along with the PHA's Annual Plan submission.

8.1 Capital Fund Program Annual Statement/Performance and Evaluation Report. PHAs must complete the *Capital Fund Program Annual Statement/Performance and Evaluation Report* (form HUD-50075.1), for each Capital Fund Program (CFP) to be undertaken with the current year's CFP funds or with CFFP proceeds. Additionally, the form shall be used for the following purposes:

- (a) To submit the initial budget for a new grant or CFFP;
- (b) To report on the Performance and Evaluation Report progress on any open grants previously funded or CFFP; and
- (c) To record a budget revision on a previously approved open grant or CFFP, e.g., additions or deletions of work items, modification of budgeted amounts that have been undertaken since the submission of the last Annual Plan. The Capital Fund Program Annual Statement/Performance and Evaluation Report must be submitted annually.

Additionally, PHAs shall complete the Performance and Evaluation Report section (see footnote 2) of the *Capital Fund Program Annual Statement/Performance and Evaluation* (form HUD-50075.1), at the following times:

1. At the end of the program year; until the program is completed or all funds are expended;
2. When revisions to the Annual Statement are made, which do not require prior HUD approval, (e.g., expenditures for emergency work, revisions resulting from the PHAs application of fungibility); and
3. Upon completion or termination of the activities funded in a specific capital fund program year.

8.2 Capital Fund Program Five-Year Action Plan

PHAs must submit the *Capital Fund Program Five-Year Action Plan* (form HUD-50075.2) for the entire PHA portfolio for the first year of participation in the CFP and annual update thereafter to eliminate the previous year and to add a new fifth year (rolling basis) so that the form always covers the present five-year period beginning with the current year.

8.3 Capital Fund Financing Program (CFFP). Separate, written HUD approval is required if the PHA proposes to pledge any

portion of its CFP/RHF funds to repay debt incurred to finance capital improvements. The PHA must identify in its Annual and 5-year capital plans the amount of the annual payments required to service the debt. The PHA must also submit an annual statement detailing the use of the CFFP proceeds. See guidance on HUD's website at:
<http://www.hud.gov/offices/pih/programs/ph/capfund/cffp.cfm>

9.0 Housing Needs. Provide a statement of the housing needs of families residing in the jurisdiction served by the PHA and the means by which the PHA intends, to the maximum extent practicable, to address those needs. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

9.1 Strategy for Addressing Housing Needs. Provide a description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

10.0 Additional Information. Describe the following, as well as any additional information requested by HUD:

- (a) **Progress in Meeting Mission and Goals.** PHAs must include (i) a statement of the PHAs progress in meeting the mission and goals described in the 5-Year Plan; (ii) the basic criteria the PHA will use for determining a significant amendment from its 5-year Plan; and a significant amendment or modification to its 5-Year Plan and Annual Plan. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**
- (b) **Significant Amendment and Substantial Deviation/Modification.** PHA must provide the definition of "significant amendment" and "substantial deviation/modification". **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan.)**

- (c) PHAs must include or reference any applicable memorandum of agreement with HUD or any plan to improve performance. **(Note: Standard and Troubled PHAs complete annually).**

11.0 Required Submission for HUD Field Office Review. In order to be a complete package, PHAs must submit items (a) through (g), with signature by mail or electronically with scanned signatures. Items (h) and (i) shall be submitted electronically as an attachment to the PHA Plan.

- (a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations*
- (b) Form HUD-50070, *Certification for a Drug-Free Workplace (PHAs receiving CFP grants only)*
- (c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions (PHAs receiving CFP grants only)*
- (d) Form SF-LLL, *Disclosure of Lobbying Activities (PHAs receiving CFP grants only)*
- (e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet (PHAs receiving CFP grants only)*
- (f) Resident Advisory Board (RAB) comments.
- (g) Challenged Elements. Include any element(s) of the PHA Plan that is challenged.
- (h) Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.1.
- (i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.2.



TO: TCOG Governing Board
FROM: Susan B. Thomas, PhD, Executive Director *SBT*
DATE: 9/12/2014
RE: TCOG Vision Statement

RECOMMENDATION

Adopt TCOG Vision Statement.

BACKGROUND

For the last four years, TCOG management and staff have developed and implemented an annual strategic plan. The strategic plan sets five overarching objectives that will 1) help TCOG achieve the mission of improving quality of life, 2) challenge and develop the staff into a healthier, more satisfied workforce, and 3) improve the overall efficiency, effectiveness, and sustainability of TCOG programs. Generally an organization will implement strategic plans to achieve their mission, and the mission is set to ensure the organization achieves their ultimate vision. While TCOG has a mission (Building Quality of Life in Texoma) and while we've had very effective strategic plans over the last few years, we have never established the overarching statement that conveys TCOG's larger sense of organizational purpose. A TCOG Vision Statement was needed to define what this organization wants to achieve over time, provide a focus for priority setting and decision making, and help employees understand what the bigger organizational purpose is and how they fit into it.

DISCUSSION


The Executive Management Team (EMT) worked closely with a facilitator to develop the vision statement. The overall process included: executive director evaluation and preparation, "360 Evaluations" for all EMT members, a 3 day intensive visioning session, and implementation follow up as needed. We believe we have set a vision that is ambitious but realistically achievable, and we believe the pursuit of the vision will enable TCOG to have a larger and more significant impact on quality of life in Texoma. TCOG is a valuable organization that offers help and hope to thousands of Texomans. We believe we can do more, and with this vision we'll get there.

The roll-out of the actual vision statement will take place at the board meeting. We will also provide board members with a marketing piece that will define and explain the vision and serve as a reference sheet when sharing the vision with other partners. Please feel free to contact me in if you have specific questions before the board meeting.

BUDGET

The Vision Development Process was \$12,100 plus an additional \$845 in facilitator travel expenses. There are no budget implications moving forward related to vision implementation and achievement.



TO: TCOG Governing Board
FROM: Stacey Sloan, Finance Director 
DATE: September 12, 2014
RE: FYE 2015 Budget Status Update

RECOMMENDATION

Accept recommendation, if any, regarding TCOG FYE 2015 Budget.

BACKGROUND

Each month the Governing Body is presented with a status update of the current fiscal year budgets for the indirect cost allocation pool, the employee benefit pool, and the central service IT pool and afforded the opportunity to make desired changes to the employee benefit rate, the general and administrative indirect cost allocation rate, the on-site indirect cost allocation rate, or the central service IT rate as conditions warrant.

DISCUSSION

The following documents are attached: updated Statement of Proposed Indirect Cost for FYE 4/30/2015 Status Report depicting fiscal year budget with fiscal year to date expense and budget balance, updated Statement of Employee Benefit Programs for FYE 4/30/2015 Status Report depicting fiscal year budget with fiscal year to date expense and budget balance, updated Statement of Central Service IT Costs for FYE 4/30/2015 Status Report depicting fiscal year budget with fiscal year to date expense and budget balance, Status Report of YTD utility expense, and Status of Local Membership Dues paid fiscal year to date.

BUDGET

Fiscal year-to-date expenses are in line with year to date budget for Indirect Cost Pool, Employee Benefit Pool, and Central Service IT costs. No rate changes are requested at this time.

APPROVAL

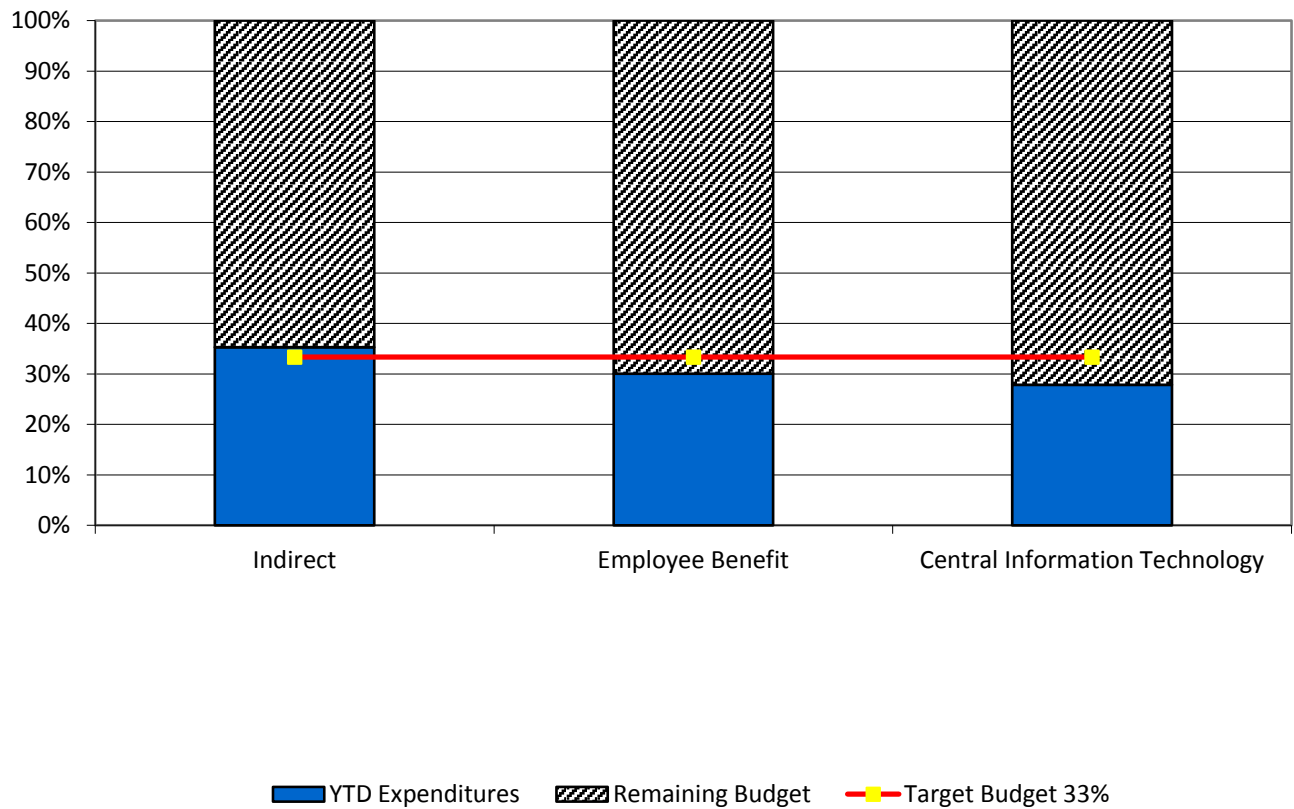
A handwritten signature in blue ink, appearing to read "SMT", is positioned above a horizontal line.

Susan B. Thomas, PhD, Executive Director

FYE 2015 YTD Indirect Budgets

Fund	FY 2015 Adopted	YTD Expenditures	% of Budget	Budget Balance
Indirect	\$ 740,006	\$ 261,361	35.32%	\$ 478,645
Employee Benefit	1,072,339	322,390	30.06%	749,949
Central Information	216,718	60,300	27.82%	156,418
Total	\$ 2,029,063	\$ 644,050	31.74%	\$ 1,385,013

FYE 2015 YTD Indirect Expenditures



TEXOMA COUNCIL OF GOVERNMENTS
Statement of Revenues and Expenditures
From 8/1/2014 Through 8/31/2014

10 - FINANCE AND ADMINISTRATION

105 - INDIRECT COST POOL 5/1/14 TO
4/30/15

August 2014

		Current Month			
	Budget	Actual	Year-to-Date Actual	Budget Balance	
EXPENSES					
INDIRECT SALARIES	\$ 235,832.00	\$ 20,191.63	\$ 83,861.19	\$ 151,970.81	
EMPLOYEE BENEFITS	116,029.00	9,934.28	41,259.72	74,769.28	
ADVERTISING	300.00	0.00	0.00	300.00	
AUDIT SERVICES	26,500.00	9,075.00	14,075.00	12,425.00	
CONTRACTED SERVICES	10,660.00	1,134.06	4,536.24	6,123.76	
DEPRECIATION EXPENSE	119,968.00	9,997.34	39,989.36	79,978.64	
INSURANCE & BONDING GENERAL	9,020.00	0.00	0.00	9,020.00	
LEGAL SERVICES	3,000.00	245.00	1,207.50	1,792.50	
POSTAGE	4,000.00	1,016.92	1,455.73	2,544.27	
PRINTING	2,000.00	0.00	7.95	1,992.05	
MORTGAGE INTEREST	34,440.00	1,468.97	5,960.28	29,948.69	
REPAIR & MAINTENANCE BUILDING	31,160.00	1,829.33	16,052.27	15,107.73	
COPY CENTER EXPENSE	4,500.00	0.00	1,019.70	3,480.30	
SANITATION SERVICES	1,230.00	233.11	804.65	425.35	
SUPPLIES OFFICE	4,000.00	2,616.20	4,041.41	(41.41)	
TRAVEL INDIRECT STAFF	13,400.00	715.00	4,004.27	9,395.73	
UTILITIES	90,000.00	8,168.08	31,762.94	58,237.06	
PRIOR PERIOD INDIRECT CARRYOVER	33,967.00	2830.59	11322.36	22644.64	
TOTAL EXPENSES	\$ 740,006.00	\$ 69,455.51	\$ 261,360.57	\$ 480,114.40	
YTD BUDGET			\$ 246,669.00		
REIMBURSEMENTS					
OTHER INDIRECT POOL REIMBURSEMENT	\$ 5,400.00	\$ -	\$ 1,350.00	\$ 4,050.00	
INDIRECT COST ALLOCATION	734,606.00	59,568.93	238,916.69	495,689.31	
TOTAL REIMBURSEMENTS	\$ 740,006.00	\$ 59,568.93	\$ 240,266.69	\$ 499,739.31	
YTD BUDGET					
NET INCOME/(LOSS)	\$ -	\$ (8,417.61)	\$ (21,093.88)	\$ 19,624.91	

TEXOMA COUNCIL OF GOVERNMENTS
Statement of Revenues and Expenditures
From 8/1/2014 Through 8/31/2014

10 - FINANCE AND ADMINISTRATION

106 - EMPLOYEE BENEFITS 5/1/14 TO
4/30/15

August 2014

	Budget	Current Month Actual	Year-to-Date Actual	Budget Balance
PAID LEAVE				
ADMIN LEAVE	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00
FUNERAL LEAVE	3,500.00	0.00	1,506.27	1,993.73
HOLIDAYS	104,819.00	444.49	18,807.89	86,011.11
ANNUAL LEAVE	123,877.00	15,124.29	44,180.32	79,696.68
SICK LEAVE	61,938.00	2,827.95	18,451.63	43,486.37
TOTAL PAID LEAVE	\$ 298,134.00	\$ 18,396.73	\$ 82,946.11	\$ 215,187.89
OTHER BENEFITS				
AIR AMBULANCE MEMBERSHIP	2,280.00	0.00	0.00	2,280.00
EMPLOYEE ASSISTANCE PROGRAM	1,710.00	0.00	1,440.00	270.00
GROUP VISION INSURANCE	6,156.00	450.00	1,890.00	4,266.00
GROUP DENTAL INSURANCE	21,300.00	1,507.00	6,329.40	14,970.60
GROUP LIFE INSURANCE	5,732.00	419.00	1,759.80	3,972.20
GROUP MEDICAL INSURANCE	364,572.00	27,749.52	116,530.86	248,041.14
UNEMPLOYMENT INSURANCE	12,825.00	0.00	1,199.40	11,625.60
WORKERS COMP INSURANCE	7,500.00	0.00	0.00	7,500.00
RETIREMENT	147,190.00	10,592.23	46,094.94	101,095.06
PAYROLL TAXES	189,531.00	14,484.54	59,063.02	130,467.98
PRIOR PERIOD INDIRECT CARRYOVER	15,409.00	1,284.09	5,136.36	10,272.64
TOTAL OTHER BENEFITS	\$ 774,205.00	\$ 56,486.38	\$ 239,443.78	\$ 534,761.22
YTD BENEFITS EXPENSE	\$ 1,072,339.00	\$ 74,883.11	\$ 322,389.89	\$ 749,949.11
YTD BUDGET			\$ 357,447.00	
REIMBURSEMENTS				
EMPLOYEE BENEFITS ALLOCATION	\$ 1,072,339.00	\$ 87,141.84	\$ 351,021.86	\$ 721,317.14
TOTAL REIMBURSEMENTS	\$ 1,072,339.00	\$ 87,141.84	\$ 351,021.86	\$ 721,317.14
YTD BUDGET			\$ 357,447.00	
NET INCOME/(LOSS)	\$ -	\$ 12,258.73	\$ 28,631.97	\$ (28,631.97)

TEXOMA COUNCIL OF GOVERNMENTS
Statement of Revenues and Expenditures
From 8/1/2014 Through 8/31/2014

10 - FINANCE AND ADMINISTRATION

107 - CENTRAL SERVICE IT 05/01/14 TO 04/30/15

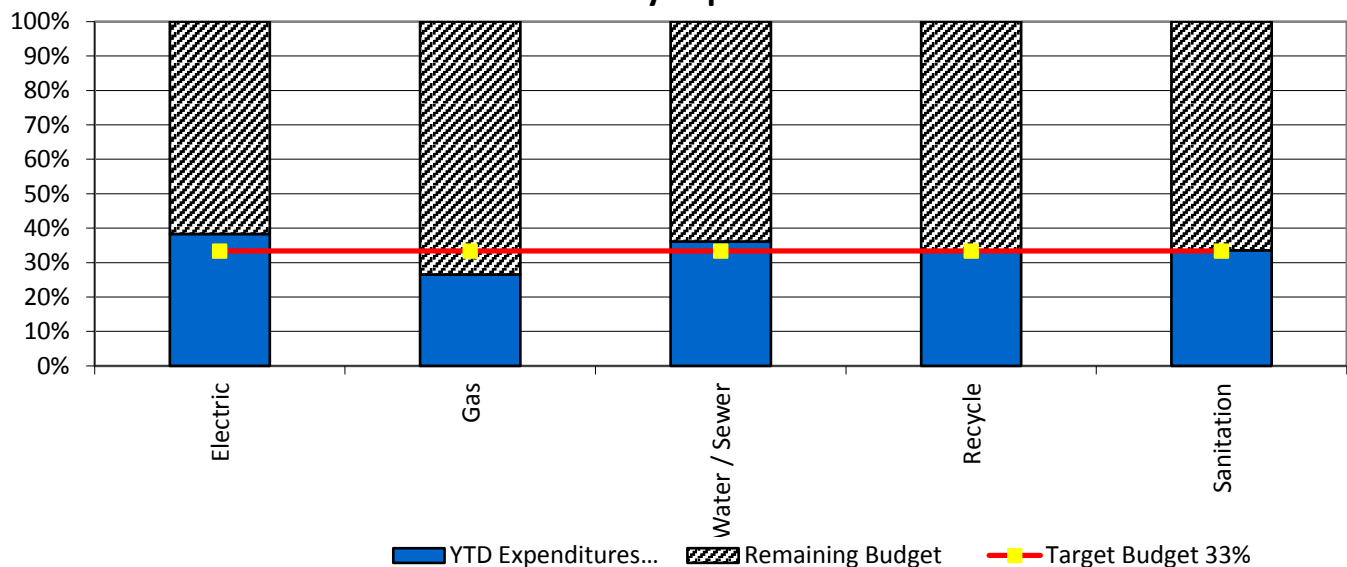
August 2014

	Budget		Current Month Actual		Year-to-Date Actual		Budget Balance
EXPENSES							
CONTRACTED SERVICES	\$	160,854.00	\$	12,782.25	\$	53,750.75	\$ 107,103.25
TECHNOLOGY HARDWARE/SOFTWARE		25,000.00		0.00		0.00	25,000.00
SUPPLIES OFFICE		1,500.00		0.00		0.00	1,500.00
TELEPHONE SERVICE		29,364.00		972.99		6,548.94	22,815.06
TOTAL EXPENSES	\$	216,718.00	\$	13,755.24	\$	60,299.69	\$ 156,418.31
YTD BUDGET					\$	72,240.00	
REIMBURSEMENTS							
INDIRECT COST ALLOCATION	\$	216,718.00	\$	17,701.12	\$	71,032.34	\$ (45,685.66)
TOTAL REIMBURSEMENTS	\$	216,718.00	\$	17,701.12	\$	71,032.34	\$ (45,685.66)
YTD BUDGET					\$	72,240.00	
NET INCOME/LOSS	\$	-	\$	3,945.88	\$	10,732.65	\$ 10,732.65

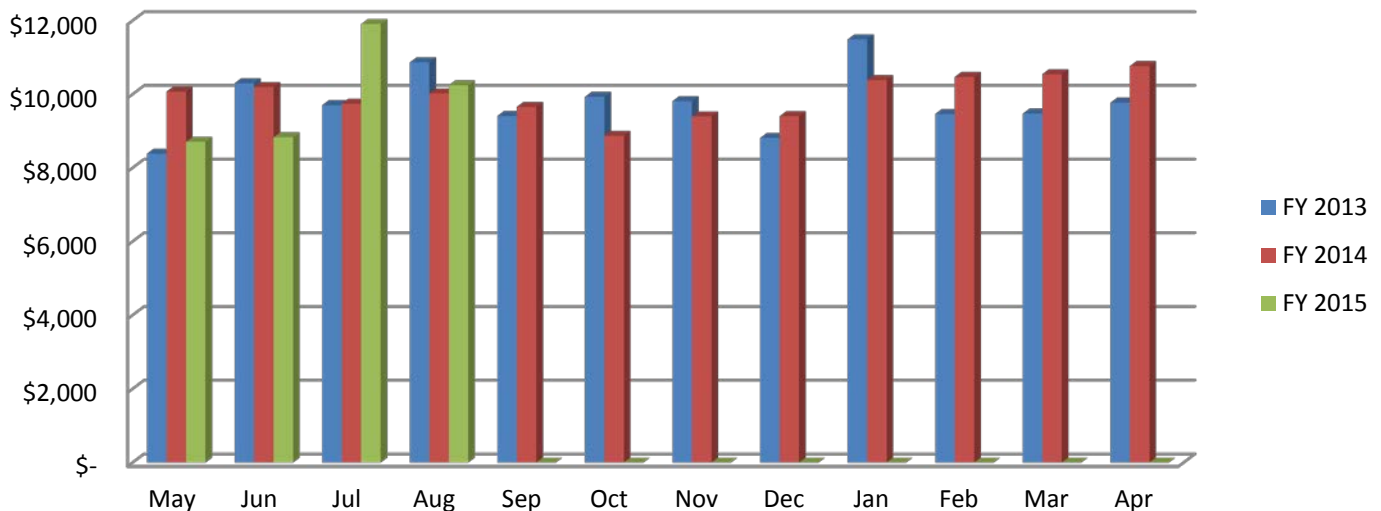
UTILITY SUMMARY FYE 2015

UTILITY	FY 2015 Adopted	YTD Expenditures Thru August 2014	% of Budget	Budget Balance
Electric	\$76,100	\$ 29,157	38.31%	\$ 46,943
Gas	\$32,500	\$ 8,624	26.53%	23,876
Water / Sewer	\$3,700	\$ 1,337	36.15%	2,363
Recycle	\$200	\$ 66	33.20%	134
Sanitation	\$1,500	\$ 504	33.60%	996
Total	\$ 114,000	\$ 39,688	34.81%	\$ 74,312

FYE 2015 YTD Utility Expenditures



All Utilities





FYE 2015 MEMBER DUES SCHEDULE

MEMBERS

Membership is open to counties; incorporated cities, towns, and villages; independent school districts; consolidated school districts; community colleges districts; and any other political subdivision of the State which is geographically situated in the Texoma Region who petitions for and is granted

Municipalities			AMOUNT PAID	BALANCE DUE	CHECK #	DEPOSIT DATE
Cooke County	\$	3,748.00	\$ 3,748.00	\$ -	105853	6/23/2014
Fannin County	\$	2,992.00	\$ 2,992.00	\$ -	109158	5/21/2014
Grayson County	\$	6,453.00	\$ 6,453.00	\$ -	180109	7/31/2014
City of Bells	\$	262.00	\$ -	\$ 262.00		
City of Bonham	\$	2,089.00	\$ 2,089.00	\$ -	26818	5/21/2014
City of Callisburg	\$	100.00	\$ 100.00	\$ -	1937	5/14/2014
City of Collinsville	\$	320.00	\$ -	\$ 320.00		
City of Denison	\$	4,840.00	\$ 4,840.00	\$ -	108925	5/21/2014
City of Dodd City	\$	100.00	\$ 100.00	\$ -	396	5/21/2014
City of Ector	\$	135.00	\$ 135.00	\$ -	7164	6/23/2014
City of Gainesville	\$	3,310.00	\$ 3,310.00	\$ -	144300	6/23/2014
City of Gunter	\$	352.00	\$ -	\$ 352.00		
City of Honey Grove	\$	366.00	\$ 366.00	\$ -	112252	5/14/2014
City of Howe	\$	582.00	\$ 582.00	\$ -	35390	5/21/2014
City of Knollwood	\$	100.00	\$ 100.00	\$ -	1279	5/21/2014
City of Ladonia	\$	140.00	\$ -	\$ 140.00		
City of Leonard	\$	394.00	\$ 394.00	\$ -	31657	6/23/2014
Town of Lindsay	\$	200.00	\$ 200.00	\$ -	14019	5/14/2014
City of Muenster	\$	334.00	\$ 334.00	\$ -	66102	6/23/2014
Town of Oak Ridge *	\$	100.00	\$ -	\$ 100.00		
City of Pottsboro	\$	452.00	\$ 452.00	\$ -	27947	5/21/2014
Town of Ravenna	\$	100.00	\$ -	\$ 100.00		
City of Sadler	\$	100.00	\$ 100.00	\$ -	16030773	6/23/2014
City of Savoy	\$	171.00	\$ 171.00	\$ -	9175	6/23/2014
City of Sherman	\$	7,738.00	\$ 7,738.00	\$ -	448001	6/23/2014
City of Southmayd	\$	215.00	\$ 215.00	\$ -	101824	6/23/2014
City of Tioga	\$	190.00	\$ 190.00	\$ -	26735	5/14/2014
City of Tom Bean	\$	203.00	\$ 203.00	\$ -	16611	5/21/2014
City of Trenton	\$	223.00	\$ -	\$ 223.00		
City of Valley View	\$	175.00	\$ -	\$ 175.00		
City of Van Alstyne	\$	555.00	\$ 555.00	\$ -	24937	5/21/2014
City of Whitesboro	\$	826.00	\$ 826.00	\$ -	75414	6/23/2014
City of Whitewright	\$	333.00	\$ 333.00	\$ -	33616	5/21/2014
Town of Windom	\$	100.00	\$ 100.00	\$ -	3952	6/23/2014

School Districts							
Bells ISD *	\$	155.00	\$	-	\$	155.00	
Bonham ISD	\$	378.00	\$	378.00	\$	-	69396 6/23/2014
Collinsville ISD *	\$	112.00	\$	-	\$	112.00	
Denison ISD	\$	880.00	\$	880.00	\$	-	84331 6/23/2014
Dodd City ISD	\$	100.00	\$	-	\$	100.00	
Ector ISD	\$	100.00	\$	100.00	\$	-	22354 5/14/2014
Era ISD	\$	100.00	\$	100.00	\$	-	43779 7/18/2014
Fannindell ISD	\$	100.00	\$	100.00	\$	-	7628 5/21/2014
Gainesville ISD	\$	632.00	\$	-	\$	632.00	
Grayson County College	\$	746.00	\$	746.00	\$	-	239314 6/23/2014
Honey Grove ISD	\$	120.00	\$	120.00	\$	-	27196 5/21/2014
Leonard ISD	\$	176.00	\$	176.00	\$	-	43515 6/23/2014
MuensterISD	\$	100.00	\$	-	\$	100.00	
Muenster Sacred Heart *	\$	100.00	\$	-	\$	100.00	
N Central Tx College (CC Campus only)	\$	451.00	\$	451.00	\$	-	633342 6/23/2014
Pottsboro ISD	\$	246.00	\$	-	\$	246.00	
Sam Rayburn ISD	\$	100.00	\$	-	\$	100.00	
Savoy ISD	\$	100.00	\$	100.00	\$	-	18992 5/21/2014
Sherman ISD	\$	1,333.00	\$	1,333.00	\$	-	266113 8/22/2014
Tom Bean ISD	\$	156.00	\$	-	\$	156.00	
Van Alstyne ISD	\$	267.00	\$	-	\$	267.00	
Whitesboro ISD		305.00	\$	305.00	\$	-	27917 6/23/2014

Associate Members							
Bonham Chamber of Commerce *	\$	175.00	\$	-	\$	175.00	
Denison Chamber of Commerce	\$	100.00	\$	100.00	\$	-	16307 6/23/2014
Texoma Housing Partners	\$	2,970.00	\$	2,970.00	\$	-	38891 6/23/2014
* FYE 2014 not received							

Summary							
Municipalities	\$	38,298.00					
School Districts	\$	6,757.00					
Associate Members	\$	3,245.00					
Total Membership Revenue	\$	48,300.00	\$	44,485.00	\$	3,815.00	

NON-MEMBERS

Past member entities whose membership dues have not been received in the last three (3) years have been removed from FYE 2015 revenue forecast.

Municipalities

City of Bailey

School Districts

Callisburg ISD	Sivells Bend ISD
Gunter ISD	Tioga ISD
Howe ISD	Valley View ISD
Lindsay ISD	Walnut Bend ISD
Sadler-Southmayd ISD	Whitewright ISD