



TCOG Governing Board Minutes  
1117 Gallagher Drive, Sherman, Texas  
APPROVED – 02/16/2017  
Thursday, January 19, 2017 – 5:30 p.m.

**Members Present:** Jason Brinkley, Teresa Adams, Ronnie Bruce, Dan Busch, Keith Clegg, Kevin Couch, Karla Metzler, Cliff Sicking, David Turner, Jeff Whitmire

**Members Absent:** Spanky Carter, Cecil Jones, Bob Thomas

- A. Jason Brinkley called the meeting to order and declared a quorum at 5:33 p.m.
- B. Keith Clegg provided the invocation followed by Jeff Whitmire who led the pledges.
- C. Welcome Guests & Staff: Kent Hoffmeister, CJ Durbin-Higgins, Judy Fullylove, Judy Conner, Alex Maxwell, Sean Norton, Vicki Stover, Mindi Jones, Susan Ensley, Rodrigo Muysshondt, Allison Reider, Randy McBroom, Raj Croager, Susan Thomas
- D. Kevin Couch was inducted as a new Governing Board Member.
- E. Executive Director's Report
  - 1. Dr. Randy McBroom provided a presentation he gave in San Antonio recently for a Demographer's Conference on the Kids Matter project and early childhood education.
  - 2. Dr. Thomas provided a handout to the Governing Board which gave a brief overview of the Year-End Employee Survey results. She indicated that a more detailed report would be provided in February.
- F. Jeff Whitmire made a motion to approve Meeting Minutes for November 17, 2016. This motion was seconded by Dan Busch. Motion carried.
- G. Consent
  - 1. A motion was made by Keith Clegg to approve the consent items. This includes the ratification of liabilities paid in the amounts as listed and the ratification of the CSBG contract extension with Texas Department of Housing and Community Affairs. This motion was seconded by Teresa Adams. Motion carried.
- H. Action
  - 1. Jeff Whitmire made a motion to receive the Monthly Financial Oversight Report for November and December 2016. This motion was seconded by Keith Clegg. Motion carried.
  - 2. No action was taken regarding TCOG's FYE 2017 Budget.
  - 3. At 6:12 PM, Jason Brinkley announced that the Board would convene into a closed executive session pursuant to Section 551.071 of the TEXAS GOVERNMENT CODE to seek legal advice from its attorney regarding pending litigation – *Stacey Sloan Caskey v. Keith Clegg*, and *Stacey Sloan Caskey v. Susan Thomas, individually and as Executive Director, and the Texoma Council of Governments* matter.
    - a. At 6:48 PM, the Board reconvened into open meeting and no action was taken as a result of the executive session.
  - 4. A motion was made by Keith Clegg to authorize a new part-time Ombudsman position for Aging Services. This motion was seconded by Karla Metzler. Motion passed with all in favor except Jeff Whitmire, who voted no.
  - 5. A motion as made by David Turner to authorize an increase of hours for Caregiver/Care Coordination Specialist from 32 to 40 hours per week. This motion was seconded by Cliff Sicking. Motion passed with all in favor except Jeff Whitmire, who voted no.

6. A motion was made by Cliff Sicking to authorize a new part-time Money Management Specialist position for Aging Services. This motion was seconded by Teresa Adams. Motion passed with all in favor except Jeff Whitmire, who voted no.
7. A motion as made by Keith Clegg to ratify contract amendments to the two (2) current CEAP contracts with Texas Department of Housing and Community Affairs (TDHCA) which include additional funding and an extension to the contract end date. This motion as seconded by Dan Busch. Motion carried.
8. A motion was made by Teresa Adams to ratify the amended contract with DOE to include additional funding for the Weatherization Assistance Program (WAP). This motion was seconded by Cliff Sicking. Motion carried.
9. A motion was made by Keith Clegg to ratify the 2017 LIHEAP contract with Texas Department of Housing and Community Affairs (TDHCA), approve one new inspector position, and ratify the 2016 LIHEAP contract to include an extension to the ending date of 3/31/2017. This motion was seconded by Karla Metzler. Motion passed with all in favor except Jeff Whitmire, who voted no.
10. A motion was made by Cliff Sicking to ratify submission of Texas Department of Housing and Community Affairs (TDHCA) application and acceptance, if awarded, of CEAP funding for the counties of Collin, Denton, Hunt and Rockwall; authorize, if funded, four (4) new positions in Energy Services; and approve the Salary Schedule for all program positions. This motion was seconded by Ronnie Bruce. Motion passed with all in favor except Jeff Whitmire, who voted no.
11. A motion was made by Karla Metzler to authorize full-time employment status of the Public Safety Program Planner (Specialist III). This motion was seconded by Keith Clegg. Motion carried unanimously.
12. A motion was made by Jeff Whitmire to approve three items: authorize the Procurement Process for the FY2016 Regional Communications Project, accept TCOG CJAC Bylaws update, and accept TCOG CJAC Members for the term of 2017-2019. This motion was seconded by Keith Clegg. Motion carried unanimously.
13. A motion was made by Karla Metzler to authorize payment of annual membership dues to National Association of Development Organizations, Texas Association of Regional Councils, and The Corporation for Texas Regionalism, and to keep Bill Lindsay as the TCOG Board Designee to NADO, TARC, and CTR. This motion was seconded by David Turner. Motion carried.
14. A motion was made by Keith Clegg to authorize a decrease of personal vehicle mileage rate reimbursement to \$0.535 per mile effective January 20, 2017 and permanently tie TCOG's mileage reimbursement rate to the IRS Standard Mileage Rate or the Texas Comptroller Rate, whichever is less. This motion was seconded by Teresa Adams. Motion carried.
15. A motion was made by Jeff Whitmire to receive a proposed TCOG Bylaws Amendment as presented by Jason Brinkley concerning the selection of an eligible Governing Board Member to serve the balance of an unexpired term in the event of an officer vacancy. This motion was seconded by Kevin Couch. Motion carried.

**I. President's Report**

- J. Jason Brinkley adjourned the meeting at 7:47 pm.