

Agency Name: Grayson County Women's Crisis Line Inc
Grant/App: 2823806 **Start Date:** 10/1/2021 **End Date:** 9/30/2022

Project Title: Victim Assistance Program
Status: Pending OOG Review

Profile Information

Applicant Agency Name: Grayson County Women's Crisis Line Inc
Project Title: Victim Assistance Program
Division or Unit to Administer the Project: Grayson County Women's Crisis Line
Address Line 1: P.O. Box 2112
Address Line 2:
City/State/Zip: Sherman Texas 75091-2112
Start Date: 10/1/2021
End Date: 9/30/2022
Regional Council of Governments(COG) within the Project's Impact Area: Texoma Council of Governments
Headquarter County: Grayson
Counties within Project's Impact Area:
Fannin, Grayson

Grant Officials:

Project Director

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Position: Executive Director

Narrative Information

Project Abstract :

Family Violence, sexual assault, dating violence, stalking, assault, and all violent crimes are serious and continuing problems that confront victims without regard to race, socio-economic background, age, religion or gender. These crime victims face issues of personal safety, emotional abuse, intimidation, blame, isolation, fear, anxiety and often the lack of knowledge to access resources available to become self-sufficient. This project allows for comprehensive services for victims while providing much needed emergency shelter and addressing the individual needs of all victims (residential and non-residential). All victims will have access to 24/7 crisis hotline and trained staff to help victims develop personalized safety plans. Trained staff will help victims to access legal services, medical services, financial management information, employment information, crisis intervention, support groups, information and referral to help victims become self-sufficient survivors. Crisis Intervention and Safety Planning can be accessed in person or over the hotline 24/7. The victims will always be offered choices and information when accessing services and there will never be a charge for services provided. These services are crucial to empower victims to become self-sufficient and break the cycle of violence in their lives and for their children while restoring victims to physical, mental and emotional health. This project will continue to fund and grow our newly established hospital advocacy program. Grayson County Women's Crisis Line, dba Crisis Center, has been working with community partners to build a Sexual Assault Forensic Examination program, so that victims of sexual assault can receive forensic examinations locally. This project

has been a huge need and was easily seen the first year when we had over 129 victims the first year. The program is currently growing out of its infancy. Over the life of the program approximately 268 survivors of sexual assault and their support persons have been served through this program. This includes only acute examinations (120 hours from victimization) and over 160 are children under 18. Currently we have two Sexual Assault Response Advocates that provide 24/7 coverage and we require further support through Sexual Assault Response Advocate Volunteers. Training for SARA-V & SARA is held twice annual for Crisis Center staff and volunteers. For recruiting, program and training of volunteers and new staff, it is necessary to have trained staff conduct the recruiting and training which is comprised of 40 hours of in class and in direct service. Several local organizations have formed a Sexual Assault Response Team (SART) to build the program. The Crisis Center provides advocates that are on-call hospital advocacy, train volunteers to serve as hospital advocates, serve on the local SART to advocate for victims needs with law enforcement, local prosecutors, CPS and other victims' services agencies. This funding request will support the hiring of new staff needed due to program growth, expansion of existing staff hours, and support the administration, supervisory and physical costs of expanding this program to meet victim and community needs.

Problem Statement :

Violence continues to be a serious problem that impacts the lives of victims and their witnessing children. The abuse suffered can be both physical and emotional in nature and have both short and long term effects on the victims. Safety of the victim must be a first priority as physical abuse can range from lacerations and bruises, to broken bones, choking and unconsciousness and in some cases, death of the victim. The availability of shelter space continues to be limited often compounding the problem. The Crisis Center offers the only emergency shelter for victims of domestic and sexual abuse in Grayson County and accepts victims from neighboring counties that do not have a shelter. The emotional needs of victims must also be addressed. Victims are often isolated, have low self esteem, have been intimidated, humiliated, blamed, have lack of support system, and have often lost their ability to problem solve. Many times there is frustration from the inability to access resources limiting the victim's capacity to be self-sufficient; therefore, continuing the cycle of violence in their lives and the lives of their children. Grayson County currently has a Sexual Assault Forensic Exam (SAFE) program to support victims of sexual assault locally. The new program has been in operation for a little over two years. Through contributions of the two local hospitals and a local foundation, nurses are currently being trained to become Sexual Assault Nurse Examiners (SANEs); however, once SANEs are providing local examinations, the victim has the right to have a trained hospital advocate with them to provide support, advocacy, and access to victims services. Our team of hospital advocates must be on call at all times to respond to the request for an advocate. Crisis Center does not currently have sufficient staffing or trained volunteers or administrative resources to provide the essential services for the community need as we responded to over 268 calls in the first two years. Additionally, the Crisis Center is not currently equipped to provide essential services after the examinations to meet the increase in victims that are expected as we enter continue to see the needs of programming increase annually. In order for the program to continue meeting the community needs as the awareness of the program becomes more prominent with law enforcement, the community at large and medical staff, it is imperative to have the involvement of a strong foundation of advocates to provide onsite Advocacy for sexual assault survivors. The Sexual Assault Coordinator continues to work with law enforcement, DA's Office and Survivor's and their families to provide support and follow through with the SART. This will require more outreach, follow up and advocacy as we see the increase in cases and the movement of those through the legal system.

Supporting Data :

According to the Texas Department of Public Safety's Uniform Crime Report, the reported incidences of family and/or sexual violence for the 2 counties served by the Grayson Crisis Center in 2019 are Grayson County Domestic Violence-847 and Sexual Assault-76 while Fannin county reported Domestic Violence- 145 and Sexual Violence-28. Statistically, 80% of sexual assaults are not reported to the police. The Grayson Crisis Center tracks and monitors client services through a client services tracking software, Osnum and reports directly to Health and Human Services Commission. Our records indicate that during 2019, our agency assisted

244 residential and 1031 nonresidential victims and secondary victims of domestic violence and sexual violence. Over the 2 and a half year, we have gained substantial knowledge to the needs of the community of Grayson County for sexual assault victims. Many victims did not report due to the lack of local services which would have adverse affects on the health system with mental and physical needs not being addressed. The education and facilitation of law enforcement within this program has provided a sense of community and positive interaction with the survivors with the reporting of sexual assaults. This program has brought together many professionals to improve the community of Grayson County but also has provided an increase in reporting to assist in prosecution of offenders reducing crime. With the awareness of the SANE program in Grayson County, victims will have the opportunity to work with an Advocate within one hour of reporting for a sexual assault exam; increasing positive outcomes for their healing process. Our Advocates are trained to provide crisis intervention, understand their rights, benefits of reporting the crime, provide medical resources and shelter/safety planning if required.

Project Approach & Activities:

The Grayson Crisis Center focuses on evidenced-based practices by utilizing a trauma-informed care model. It is an organizational structure and treatment framework that involves understanding, recognizing, and responding to the effects of all types of trauma individualized per the victims need . Trauma Informed Care also emphasizes physical, psychological and emotional safety for both victims and providers, and helps survivors rebuild a sense of control and empowerment. The agency employees, volunteers and collaborative partners all receive training in this model and how to actively apply it with survivors identified in this project. Texoma Council of Government and the Criminal Justice Advisory Committee adopted priorities for Victim Issues as part of the community plan. Priority A: Combat family violence and promote comprehensive victim restoration through the development and strengthening of effective law enforcement, prosecution and court strategies. Priority B: Provide direct services to victims of crime to help aid in their recovery and provide assistance through the criminal justice process. This project allows for comprehensive services for victims while providing much needed emergency shelter and addressing the individual needs of all victims (residential and non-residential). All victims will have access to 24/7 crisis hotline and trained staff to help victims develop personalized safety plans. Trained staff will help victims to access legal services, medical services, financial management information, employment information, crisis intervention, support groups, information and referral to help victims become self-sufficient survivors. Crisis Intervention and Safety Planning can be accessed in person or over the hotline 24/7. The victims will always be offered choices and information when accessing services and there will never be a charge for services provided. These services are crucial to empower victims to become self-sufficient and break the cycle of violence in their lives and for their children while restoring victims to physical, mental and emotional health. Crisis Center's approach to minimizing the problem is to hire additional front line staff, and expand the hours and responsibilities of existing staff in order to fully meet the anticipated needs of the victims and project. Staff will be available to provide medical accompaniment, transportation, urgent hospital response, train volunteers to become certified hospital advocates and take hospital response call, contribute to building then adjusting the community collaboration that provides sexual assault advocacy while promoting the needs and rights of victims. Crisis Center will maintain up-to--date training for all staff and board of directors on service provision to victims; with specific emphasis on hospital/medical advocacy. Crisis Center will provide support groups, individual counseling, information and referral, crisis intervention and safety planning to victims. The Grayson Crisis Center focuses on evidenced-based practices by utilizing a trauma-informed care model. It is an organizational structure and treatment framework that involves understanding, recognizing, and responding to the effects of all types of trauma individualized per the victims need . Trauma Informed Care also emphasizes physical, psychological and emotional safety for both victims and providers, and helps survivors rebuild a sense of control and empowerment. Sexual assault is one of the most underreported crimes and without a local SANE program, this will impact the reports, safety and health for our community in Grayson County. It will take 3+ years to know the full impact of the program through the services and collaboration of the SART but we are confident that with ongoing awareness and services provided in our community ,we will see services increased through this program and victims supported by the community through partnerships and funding of this program.

Capacity & Capabilities:

Crisis Center is the only sexual and domestic violence center in the county and is the natural leader of determining best practices in providing victims' support services during and after a sexual assault examination, then providing those services. Crisis Center has already begun the process of increasing capacity to provide sexual assault victims' services by becoming an OAG certified program to offer a 40 hour Sexual Assault Training Program for all hospital advocates. Additionally, the Crisis Center is a founding participant of the local Sexual Assault Response Team (SART) and wrote protocols for adult victim's services in the SANE examinations community plan. The Crisis Center has received funding from a local foundation to be the fiscal agent in insuring that nurses complete their SANE certification and retaining a SANE Coordinator to consult in achieving this. Staff members already in place will manage hospital response on-call services for nurses and advocates, provide transportation, provide training and program oversight, manage grant requirements, and provide/staff the 24/7 hotline for victims, law enforcement or hospitals requiring a SANE examination and hospital advocate. The Crisis Center currently has expertise to assist in victims needing to apply for Crime Victims Compensation to pay medical bills associated with assault. The Crisis Center staff demonstrate capacity to provide these services through training and experience. All front-line and education staff members will have completed the 40-hr OAG certified training program. Additionally, all staff are provided initial training in the dynamics of Family Violence and Sexual Assault, Rights of Crime Victims and Compensation, immigration considerations for victims of crime, laws/legal implications for victims of family violence and sexual assault. Additionally, the Crisis Center is currently recruiting volunteers to complete the OAG's "Sexual Assault Training Program" to increase capacity of staff to provide 24/7 hospital accompaniment. The increase of paid staff (requested in the grant) and the increase of volunteers, will allow well-trained advocates to respond to the hospital for Sexual Assault victims, as well as provide follow-up services. It is very difficult to accurately measure the impact in numbers, until there is a program that is functioning for a few years. After a few years, SANEs will be trained, all program administrative start-up processes will be complete and some of the initial issues will be solved through trial and error. The message will begin to spread through the community that the program is being offered and that it the process works. At that time, the SART anticipates there will be an increase in reporting to doctors or law enforcement or victim's services organizations; all of which will refer victims to obtain a SANE examination and receive the necessary health care early treatment and/or preventative care. Information collected since the initial start of the SART program in October 2016 continues to show a steady increase in those impacted by providing the services locally. With over 268 cases currently supported over the last three years with the SANE program, the outcome of those affected continues to increase. On average, we support up to 4 secondary victims for each primary victim of those reported and served. This is only the acute exams and with the increasing awareness, the desire to decrease the non-acute exams (over 120 hours) will provide more immediate response and services for victims.

Performance Management :

The goal of the project is to provide emergency shelter and emergency intervention and support services to victims. This project will address both the short term and long term individualized needs of victims and their children (residential and non-residential) by providing assistance with safety planning, crisis intervention, support and problem solving, access to needed resources, and provide personal advocacy to reduce the impact of crisis. By providing these services, the ultimate goal is to empower the victims to become self-sufficient, and for victims and their witnessing children to stay safe and physically and emotionally healthy. Focused assistance to victims served will assist in shelter, obtaining legal assistance, protection orders, medical accompaniment, safety planning and transportation to meet client needs to find housing and complete medical or legal follow-ups. All case management with victims will be centered around the proposed outcomes and meet the individual needs of the clients. Texoma Council of Government and the Criminal Justice Advisory Committee adopted priorities for Victim Issues as part of the community plan. Priority A: Combat family violence and promote comprehensive victim restoration through the development and strengthening of effective law enforcement, prosecution and court strategies. Priority B: Provide direct services to victims of crime to help aid in their recovery and provide assistance through the criminal justice process. Statistician maintains Crisis Center's database and reviews all services entered weekly. Monthly, statistician performs quality assurance of all services entered and prepares reports. Executive Director and Program Director will review all projects'

performance to determine efficacy. Victims choosing to suspend services are asked to complete a survey. The results of these surveys help inform programming and staffing changes. The goal of this program is to increase the number of sexual assault victims seeking services, with the understanding that sexual assault is an extremely under-reported crime and the under-reporting applies to both reporting to law-enforcement and seeking victim's services to help cope with the trauma and medical issues ensuing from the assault. Change will be monitored through the accumulation of statistics from our Advocate services, SART members (DA's office, law enforcement, nurses). Ongoing discussions and strategies are evaluated at monthly SART meetings with all team members from the varied disciplines. This collaborative process will allow review of protocol application and additional opportunities to implement change and resources as required. Networking with other communities that have successful SANE programs on a continual basis will provide ongoing best practice review. Another level of measuring change is being added to the collection of data. Data will be collected through our Survivor intakes (services) at the Crisis Center or hospital. Those services are collected by our Advocates through the intakes of all sexual assault survivors. SART will provide data with case management review monthly. Measures are set annually to monitor and evaluate the program by the SART.

Data Management:

1. Adult Probation Department -- Coordinates adult probation department activities relating to crime victim issues
2. Juvenile Probation Department -- Coordinates juvenile probation department activities relating to the crime victim issues
3. TX Dept. of Family and Protective Services -- coordinates child protective activities relating to crime victim issues
4. CASA -- coordinates child protective activities relating to crime victim issues
5. North Texas Youth Connection -- Coordinates services with juveniles who are victims of crime
6. Grayson County Children's Advocacy Center -- Coordinates services for children who are victims of crime and their families. Grayson Crisis Center advocates work ongoing to train and understand data collection and obtaining needed information as we serve the needs of victims. Each victim will provide information to advocate during intake process upon entering our agency for direct services or referrals. This information will be entered and charted by the advocate at time of intake and ongoing as victim receives services through the Crisis Center. The Client Service Coordinator will review work of individual advocate and highlight areas that need more detail or correction. The information is passed onto the statistician who enters information into Osnum and other detailed spreadsheets for tracking all outcomes, goals, objectives, and measures. Weekly reports are generated and looked over in advocate meeting to assure accuracy and continued training on best practices.

Target Group :

Target group will be all adult victims of sexual or domestic assault requiring hospital advocacy, support groups, transportation, legal advocacy, crime victim's compensation, information and referral, individual therapy services, and crisis intervention. The Grayson Crisis Center provides services to women, men and children who are victims of domestic and/or sexual violence in Grayson County, Texas, located just 60 miles north of Dallas in the North Texas region with a county population in 2014: 123,534 (57% urban, 43% rural); it was 110,595 in 2000. We also provide residential services to Fannin county residents County population in 2014: 33,752 (29% urban, 71% rural); it was 31,242 in 2000. The racial makeup is 78.5% white, 17.9% Black or African American, 1.0% American Indian or Alaska Native, 0.7% Asian, 0.1% Native Hawaiian and 1.8% Multi-Racial. Data shows 11.3% of the population is Hispanic. The average of persons speaking languages other than English is 9.4%. The median income is \$44,562 with 16.7% below poverty level. Data also shows 80.3% are high school graduates and 17.2% have received at least a bachelor's degree.

Evidence-Based Practices:

Grayson County Crisis center strives to assist survivors utilizing empowerment based advocacy. This Evidenced based practice focuses on survivors becoming a part of the solution by providing them with the knowledge and self-empowerment tools to prevent re-victimization, develop healthy relationships to move forward in their lives free from the devastation of sexual assault. It can be explained in two categories: core services and comprehensive services. Core services meet survivor's immediate needs and comprehensive services provides

additional opportunities for healing and empowerment. Grayson County Crisis Center also uses best practices from Texas Council of Family Violence, Health and Human Services Commission and the Texas Administrative Code. http://www.nsvrc.org/sites/default/files/nsvrc_publications_article_sadi_building-comprehensive-sexual-assault-programs.pdf
[https://texreg.sos.state.tx.us/public/readtac\\$ext.ViewTAC?tac_view=5&ti=1&pt=15&ch=379&sch=B&div=7&rl=Y](https://texreg.sos.state.tx.us/public/readtac$ext.ViewTAC?tac_view=5&ti=1&pt=15&ch=379&sch=B&div=7&rl=Y) Many communities throughout Texas utilize the community based sexual assault response program. The Dept. of Justice Office of Justice Programs describes SARTs and service provision in their best practices <http://ovc.ncjrs.gov/sartkit/about/about-sart.html>. Crisis Center has learned from other agencies and the Texas Sexual Assault Coalition about best practices to ensure victims needs are respected. Specifically, Crisis Center has met with leadership of the Denton County Children's Advocacy Center (the host organization for that community's SART) and Turning Point in Plano, TX (The host organization for that community's SART). Both organizations have shared policies, procedures and statistics detailing the success of community-based SARTs. Additionally, many of the services that Crisis Center offers and seeks to offer in an expanded capacity through additional staff and staff time, have been evaluated through the client base in the form of exit surveys and group pre-tests and post-tests. The success of Crisis Center's crisis intervention services, support groups, accompaniment, safety planning and connection with other community support services have been shown to be successful through 80+% of current clients utilizing services and stating in post-tests that they feel safer, less isolated, and more aware of community programs available to them. As this program will allow these services to expand to hospital accompaniment, and reach out to more sexual assault survivors, Crisis Center's services which have proven effective, will be offered to a larger number of crime victims.

Project Activities Information

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Crisis Services	40.00	24/7 hotline, crisis counseling, safety planning, information and referrals, personal advocacy, emergency shelter, emergency transportation, support to secondary victims (i.e. children and non offending family members) and medical accompaniment. All services provided by a trained staff person or volunteer to victims of crime to reduce stress and provide immediate, short term support to reduce the impact of crisis. Identify individual legal needs, explain legal rights and options, provide support and accompaniment in the pursuit of those options, assist in safety planning, and provide advocacy.
Legal Advocacy	10.00	Crisis Center will provide legal advocacy, information/referral and safety planning to victims calling the 24/7 crisis hotline, following a sexual assault examination, seeking information/services following a community education presentation, or walking into the center requesting assistance.
Multi-Disciplinary Teams and Case Coordination	10.00	Domestic Violence High Risk Team and our Sexual Assault Response Team meet monthly to look at best community response on a comprehensive approach to safety and collaboration of services for victims.
Shelter	40.00	Emergency shelter and transportation for victims and their children to provide a 24/7 safe haven in a secure and protected environment

Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Average length of stay in shelter (in days).	16

Number of cases reviewed by the multi-disciplinary team.	60
Number of meetings held by multi-disciplinary teams.	24
Number of secondary victims / survivors provided shelter.	45
Number of survivors assisted through the legal process.	35
Number of survivors receiving crisis counseling.	350
Number of times survivors are accompanied to court.	15
Number of victims / survivors provided shelter.	80
Number of victims / survivors seeking services who were served.	75
Number of victims seeking services who were not served.	0
Number of victims who requested shelter.	70

Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
Number of cases resulting in charges filed.	30
Number of convictions.	10

Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
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Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
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Victim Services Information

Agency Type

Implementing Agency Type - Nonprofit

Which designation best describes your agency

- Domestic and family violence organization

Purpose of Award

- Continue an OOG-funded victim project funded in a previous year

Type of Crime Funding Distribution

Identify the percent of funding dedicated to each type of victimization. The percentages provided below should not include matching funds. Cumulative total for all types of victimization must equal 100%.

Type of Crime	Percent of Funds Dedicated to Crime Enter whole percentages only	Funds Dedicated to Crime Current Award x Percent Entered
Child Physical Abuse	0	\$0.00
Child Sexual Abuse	0	\$0.00
Domestic and Family Violence	40	\$133,624.18
Child Sexual Assault	10	\$33,406.05
Adult Sexual Assault	40	\$133,624.18
DUI/DWI Crashes	0	\$0.00
DUI/DWI Crashes	0	\$0.00
Assault	0	\$0.00
Adults Molested As Children	0	\$0.00
Elder Abuse	0	\$0.00
Robbery	0	\$0.00
Survivors of Homicide	0	\$0.00
Adult Human Trafficking	10	\$33,406.05
Child Human Trafficking	0	\$0.00
Other Violent Crimes	0	\$0.00
Description:		
Other Non-Violent Crimes	0	\$0.00
Description:		
SUM of %'s Sum of % MUST = 100%	100	SUM of Funds Sum of Funds MUST = OOG Current Budget
		\$334,060.45

Use of Funds

Does this project provide DIRECT SERVICES to victims:

Yes

No

Information and Referral

- Information about the criminal justice process
- Information about victim rights, how to obtain notifications, etc.
- Referral to other victim service programs

- Referral to other services, supports, and resources (includes legal, medical, faith-based organizations, address-confidentiality programs, etc.)

Personal Advocacy/Accompaniment

- Immigration assistance (e.g., special visas, continued presence application, and other immigration relief)
- Intervention with employer, creditor, landlord, or academic institution
- Child and/or dependent care assistance (includes coordination of services)
- Transportation assistance (includes coordination of services)
- Victim advocacy/accompaniment to emergency medical care
- Victim advocacy/accompaniment to medical forensic exam
- Law enforcement interview advocacy/accompaniment
- Individual advocacy (e.g., assistance in applying for public benefits, return of personal property or effects)

Emotional Support or Safety Services

- Crisis Intervention (in-person, includes safety planning, etc.)
- Hotline/crisis line counseling
- On-scene crisis response (e.g., community crisis response)

- Individual counseling
- Support groups (facilitated or peer)
- Emergency financial assistance (includes emergency loans and petty cash, payment for items such as food and/or clothing, changing windows and/or locks, taxis, prophylactic and nonprophylactic meds, durable medical equipment, etc.)

Shelter/Housing Services

- Emergency shelter or safe house

Criminal/Civil Justice System Assistance

- Immigration assistance (e.g., special visas, continued presence application, and other immigration relief)
- Prosecution interview advocacy/accompaniment (includes accompaniment with prosecuting attorney and victim/witness)
- Law enforcement interview advocacy/accompaniment
- Criminal advocacy/accompaniment

Assistance in Filing Compensation Claims

- Assists potential recipients in seeking crime victim compensation benefits

All VOCA-funded direct service projects **MUST** assist victims with seeking crime victim compensation benefits. Please explain why your agency is not assisting victims with crime victim compensation benefits:

Types of Victimization

Check the types of victimization that best describe the victims the grant-funded project will serve. "Other" refers to a type that is not associated with any of the types provided in the list. Check all that apply:

Types of Victimitizations

- Adult physical assault (includes aggravated and simple assault)
- Adult sexual assault
- Adults sexually abused/assaulted as children
- Child physical abuse or neglect
- Domestic and/or family violence
- Human trafficking: labor
- Human trafficking: sex
- Stalking/harassment
- Teen dating victimization

Budget and Staffing

Answer the questions below based on your current fiscal year. Report the total budget available to the victim services program by source of funding. Do not report the entire agency budget, unless the entire budget is devoted to victim services program.

Annual funding amounts allocated to all victimization programs and/or services for the current fiscal year:

Identify by source the amount of funds allocated to the victimization program/services budget for your agency. DO NOT COUNT FUNDS IN MORE THAN ONE CATEGORY. OTHER FEDERAL includes all federal funding except the award amount for this grant.

OOG Current Budget:
\$334,060.45

Other State Funds:

\$177,000.00

Other Local Funds:

\$40,000.00

Other Federal Funds:

\$156,000.00

Other Non-Federal Funds:

\$70,000.00

Total Victimization Program Budget:

\$691,060.45

Total number of paid staff for all grantee victimization program and/or services:

COUNT each staff member once. Both full and part time staff should be counted as one staff member. DO NOT prorate based on FTE.

Total number of staff:

18

Number of staff hours funded through THIS grant award (plus match) for grantee's victimization programs and/or services:

Total COUNT of hours to work by all staff supporting the work of this award, including match.

Total number of hours:

7540

Number of volunteer staff supporting the work of this award (plus match) for grantee's victimization programs and/or services:

COUNT each volunteer staff once. DO NOT prorate based on FTE.

Total number of volunteer staff:

25

Number of volunteer hours supporting the work of this award (plus match) for grantee's victimization programs:

Total COUNT of hours to work by all volunteers supporting the work of the award, including match

Total hours to work by all volunteers:

1200

Explain how your organization uses volunteers to support its victimization programs or if your organization does not use volunteers explain any circumstances that prohibit the use of volunteers.

Volunteers work with clients in emergency shelter, answering crisis hotline, and providing transportation to victims. Volunteers also assist with support groups, childcare and other needs that arise around the victims needs.

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	TOTAL	UNIT/%
Personnel	Bookkeeper	<p>Financial Coordinator assists in creating budgets, creating financial status reports cost allocation plan, grant management, grant monitoring (both quarterly in the form of preparing FSR's and as needed when a physical monitoring or desk monitoring occurs), and insuring grant funds are managed appropriately. Reviews and develops time and activity sheets for allowable activities and to monitor amount of time staff are spending working on program as compared to projected program budget. Annual Salary \$51,000.00, Fringe 9024.00 for total of \$60,024.00 (Jennifer Graley)</p>	\$12,000.00	\$0.00	\$0.00	\$12,000.00	20
Personnel	Advocate	<p>Full-Time Advocate- assists victims with accessing community services, facilitating groups, developing safety plans and individualized action plans, obtaining legal assistance, obtaining medical</p>	\$12,626.25	\$0.00	\$0.00	\$12,626.25	35

		assistance, answering emergency hotline, performing intakes, providing information and referral. Total compensation (salary plus fringe) for this position \$32500.00 +3575.00 fringe =\$36075.00. (Ruby Zoghbi).					
Personnel	Advocate	Full-time Advocate- assists victims with accessing community services, facilitating groups, developing safety plans and individualized action plans, obtaining legal assistance, obtaining medical assistance, answering emergency hotline, performing intakes, providing information and referral. Total compensation (salary plus fringe) for this position is \$34014.24 salary + 4310.76 fringe =\$38325.00 (Idalia Romero)	\$22,995.00	\$0.00	\$0.00	\$22,995.00	60
Personnel	Advocate	PRN Advocate- assists victims with accessing community services, facilitating groups, developing safety plans and individualized	\$6,816.00	\$0.00	\$0.00	\$6,816.00	30

		<p>action plans, obtaining legal assistance, obtaining medical assistance, answering emergency hotline, performing intakes, providing information and referral. Total compensation (salary plus fringe) for this position is \$21,840 salary + \$880 fringe = \$22720.00 . OPEN</p>					
Personnel	Advocate	<p>Advocate- assists victims with accessing community services, facilitating groups, developing safety plans and individualized action plans, obtaining legal assistance, obtaining medical assistance, answering emergency hotline, performing intakes, providing information and referral. Total compensation (salary plus fringe) for this position is \$31,200.000 salary + 3432 fringe = \$34632.00 (OPEN)</p>	\$17,316.00	\$10,000.00	\$0.00	\$27,316.00	50
Personnel	Advocate	<p>Full Time Advocate assists victims with accessing community services,</p>	\$8,658.00	\$0.00	\$0.00	\$8,658.00	25

		facilitating groups, developing safety plans and individualized action plans, obtaining legal assistance, obtaining medical assistance, answering emergency hotline, performing intakes, providing information and referral. Total Compensation (salary plus fringe) for this position 31200.00 +3432.00 fringe =\$34632.00 (Melinda Montoya)					
Personnel	Advocate	Advocate-assists victims with accessing community services, facilitating groups, developing safety plans and individualized action plans, obtaining legal assistance, obtaining medical assistance, answering emergency hotline, performing intakes, providing information and referral. Total compensation (salary plus fringe) for this position is \$32,120.00 salary + \$1877.00 fringe =\$33,997.00	\$8,499.25	\$0.00	\$0.00	\$8,499.25	25
Personnel	Advocate	Advocate assists victims with accessing community	\$9,908.00	\$0.00	\$0.00	\$9,908.00	25

		<p>services, facilitating groups, developing safety plans and individualized action plans, obtaining legal assistance, obtaining medical assistance, answering emergency hotline, performing intakes, providing information and referral. Total compensation (salary plus fringe) for this position is 36,200.00.00 salary + 3,432.00 fringe = \$39632.00</p>					
Personnel	Advocate	<p>Child Advocate- assists child victims and their parents with accessing community resources designed for secondary victims who have witnessed abuse, facilitating child targeted support groups, developing child focused safety plans and answering emergency hotline, performing intakes, providing information and referral, assistance registering children for school and aftercare programs, and connecting children with therapy when appropriate. Total compensation (salary plus fringe)</p>	\$12,293.75	\$0.00	\$0.00	\$12,293.75	35

		for this position is \$32,240.00 salary + 2885.00 fringe = \$35,125					
Personnel	Advocate	<p>Full-Time Advocate-Advocate will respond to hospital to serve as support/advocate for those requesting SANE (Sexual Assault Nurse Examiner) examination. Hospital Advocate will assist with all aspects of medical advocacy, work on-call, provide expertise in all aspects of service provision to sexual assault victims. Hospital Advocate will coordinate SANE examinations by convening SANE nurse, police when requested, victim hospital accompaniment, and information and referral for victims about follow-up services. Hospital Advocate will assist volunteer coordinator in training volunteers to become certified in providing hospital accompaniment, thereby increasing agency's capacity to service victims. Total compensation (salary plus fringe) for this position</p>	\$10,759.50	\$0.00	\$0.00	\$10,759.50	30

		\$32300.00 +3565.00 fringe.= \$35865.00 (Open).					
Personnel	Advocate	<p>Full Time Advocate- Advocate will respond to hospital to serve as support/advocate for those requesting SANE (Sexual Assault Nurse Examiner) examination. Hospital Advocate will assist with all aspects of medical advocacy, work on-call, provide expertise in all aspects of service provision to sexual assault victims. Hospital Advocate will coordinate SANE examinations by convening SANE nurse, police when requested, victim hospital accompaniment, and information and referral for victims about follow-up services. Hospital Advocate will assist volunteer coordinator in training volunteers to become certified in providing hospital accompaniment, thereby increasing agency's capacity to service victims. Total Salary \$31,200 + \$3,432.00 fringe =</p>	\$10,389.60	\$0.00	\$0.00	\$10,389.60	30

		\$34632.00 (Felicia Johannson)					
Personnel	Advocate	PRN Advocate- assists victims with accessing community services, facilitating groups, developing safety plans and individualized action plans, obtaining legal assistance, obtaining medical assistance, answering emergency hotline, performing intakes, providing information and referral. Total compensation (salary plus fringe) for this position is \$21,840 salary + \$880 fringe = \$22720.00 .	\$9,088.00	\$0.00	\$0.00	\$9,088.00	40
Personnel	Case Manager	Full-time Advocate Case Manager- assists sexual assault victims with accessing community services, facilitating groups, developing safety plans and individualized action plans, obtaining legal assistance, obtaining medical assistance, answering emergency hotline, performing intakes, providing information and referral. Advocate will coordinate	\$14,786.10	\$0.00	\$0.00	\$14,786.10	35

		<p>SANE examinations by convening SANE nurse, police when requested, victim hospital accompaniment, and information and referral for victims about follow-up services. Total Compensation for this position is \$34,014+ \$8232.00 fringe= \$42246.00 (Tosha Crawford)</p>					
Personnel	Coordinator	<p>Program Coordinator (Heather Mahaffey) oversees the direct services department and will supervise Hospital Advocates. This position will provide training to hospital advocates, assist in training of direct service volunteers that will be on-call to respond to hospital examination. This position will serve as back-up to hospital advocates, will review cases with staff and will provide guidance and support to the project. Oversees program and provides supervision for advocates and direct services program on all shifts. Trains all staff and assists victims with accessing</p>	\$17,172.00	\$0.00	\$0.00	\$17,172.00	30

		community services, facilitating groups, developing safety plans and individualized action plans, obtaining legal assistance, obtaining medical assistance, answering emergency hotline, performing intakes, providing information and referral. Salary \$50460.00 +fringe \$6780.00 for total compensation \$57240.00					
Personnel	Liaison	Facility Manager (John Rhodes) assists clients by providing transportation to medical appointments, legal appointments, relating to their assaults. Facility Manager maintains emergency shelter physical space to ensure safety and security. Facility Manager earns Salary \$30888.00 + fringe \$2862.00 totaling \$33750.00	\$10,125.00	\$0.00	\$0.00	\$10,125.00	30
Personnel	Clerk	Administrative and Hotline Assistant (Jaime Kimberlin) assists with answering phones and hotline, works with scheduling volunteers, assists volunteer coordinator with background checks	\$12,320.00	\$0.00	\$0.00	\$12,320.00	35

		and orientation/begins training for new volunteers, assists with accepting, logging and stocking shelter donations. Salary \$31,720 + fringe 3480 for total compensation \$35,200.00.					
Personnel	Data Entry Operator	<p>Statistician maintains client files and quality assurance for statistical and documentation accuracy and completeness. Provides statistical analysis and prepares and submits grant required quarterly performance reports. Maintains Data Entry and grant required database reporting. Trains advocates on reporting for victims services and group counseling. Backs up Advocates to answer hotline. Helps evaluate services provided to make future projections and recognize ways in which services can be improved. Salary \$35,280.00 +fringe \$3,660 total compensation \$38,940.(Melanie Schuth)</p>	\$9,735.00	\$0.00	\$0.00	\$9,735.00	25
Personnel	Manager	Office Manager (Michelle Garrison)	\$15,740.00	\$0.00	\$0.00	\$15,740.00	28

		oversees maintenance of client files and quality assurance for statistical and documentation completeness and accuracy. Oversees submission of grant required quarterly performance reports. Oversees shelter food shopping and shelter maintenance for safety. Salary \$48,400. + fringe \$7,816.00 for total compensation \$56,216.00					
Personnel	Community / Social Service Specialist	Community Coordinator recruits, manages and oversees training for all agency volunteers. Supervises, trains and coordinates student workers, interns and volunteers in their work answering hotline, assisting in children's support group, assisting in adult support group and in working at the front desk. This position increases agency capacity and program sustainability through maintaining a strong and competent volunteer base. (Mickinze VanHerpen) Salary is \$47,280 per year with fringe \$3430	\$15,213.00	\$0.00	\$0.00	\$15,213.00	30

		for a total of \$50710.00					
Personnel	Executive Director	Executive Director (Shelli Shields) will assist in the administration of this grant by meeting with staff regarding cases, assist with reports, including financial reports. Executive Director will attend bi-weekly Response Team meetings to evaluate victim service programs, build infrastructure and support best practices. Executive Director co-develops and co-facilitates the direct service volunteer training which is 40 hours per session, attends advocate staff meeting to advise on direct service decisions and regularly review content and implementation of program. Co-trains all new direct service staff members to ensure they understand empowerment advocacy and the mission of the agency in service provision. Salary \$79,320.00 + fringe \$8395. Total compensation \$87,715.00	\$21,928.00	\$7,947.11	\$0.00	\$29,875.11	25
Contractual and	Non-Substance	SANE Coordinator-	\$18,000.00	\$18,000.00	\$0.00	\$36,000.00	0

Professional Services	Abuse-Related Case Management, Forensic Interviews, Counseling, Outpatient, and/or Treatment Services	(Joanne Sulewski) Crisis Center maintains a contract with a certified Sexual Assault Nurse Examiner (SANE) to coordinate the SANE program in the community. SANE coordinator acts as a liasion between certified SANE nurses and the Sexual Assault Response Team to ensure excellent communication between law enforcement, victim services and medical communities. SANE coordinator ensures all nurses are up-to-date with certification requirements and hosts regular peer review and support for nurses. SANE Coordinator assists in training all hospital advocates and law enforcement. This position earns a stipend of \$1500/month totaling \$18000.00 per year.					
Contractual and Professional Services	Non-Substance Abuse-Related Case Management, Forensic Interviews, Counseling, Outpatient, and/or	Licensed Professional Counselor will provide counseling to victims of family violence/sexual violence related cases. Therapist will focus therapeutic treatment for	\$40,000.00	\$40,000.00	\$0.00	\$80,000.00	0

	Treatment Services	victims affected by abuse. Therapist will also provide project coordination, staff and community education and coordination within community coordination on this grant. Position will include an average of 32 hours per week at \$34.00 per hour. The total compensation for this position is \$62,000 and the fringe amount is \$2,000. for a total of \$64,000.00 annually.					
Contractual and Professional Services	Housekeeping, Custodial, Building, and Grounds-Related Services	Housekeeping services for physical office space and shelter location. Total costs \$400/month totaling \$4800. Cost allocated to this program 30%	\$1,440.00	\$0.00	\$0.00	\$1,440.00	0
Contractual and Professional Services	Data Processing, Web Site, and/or Programming Services	Bradley Training & Consulting IT for server and laptop support proportionate to employees covered by grant. \$900/month x 12 months=\$10800.00 Requesting Allocation of 35%;	\$3,168.00	\$3,168.00	\$0.00	\$6,336.00	0
Contractual and Professional Services	Interpreter-Related Services	Interpreter services for hotline translation services. \$110 monthly x12=1320 @ 30%	\$396.00	\$0.00	\$0.00	\$396.00	0
Travel and Training	In-State Incidentals	Mileage to meetings for program staff.	\$400.00	\$0.00	\$0.00	\$400.00	0

	and/or Mileage	Approximately 180 miles/month @ \$0.54 mile x 12 months =\$1188.00					
Supplies and Direct Operating Expenses	Cellular, Fax, Pager, and/or Office Telephone	Allocated cost of hotline and office telephone lines for staff covered by grant. \$700.00 per month x 12 months =\$8400. Requesting 25% over grant cycle.	\$2,100.00	\$0.00	\$0.00	\$2,100.00	0
Supplies and Direct Operating Expenses	Internet Access Services	Internet access services for staff covered by grant. \$148/month x 12 months =\$1776 Requesting 35%= \$621.60	\$622.00	\$0.00	\$0.00	\$622.00	0
Supplies and Direct Operating Expenses	Office Supplies (e.g., paper, postage, calculator)	Office supplies to be used by program staff. Supplies include paper, ink, pens, pencils, paper clips, file folders, printer ink, labels, dividers, clips, envelopes, hole punchers, staplers and staples, tape and tape dispensers, notebooks, note pads. 12 months x \$800 =\$9600. Requesting Approx. 35 %	\$3,360.00	\$0.00	\$0.00	\$3,360.00	0
Supplies and Direct Operating Expenses	Printer, Fax, Scanner and/or Camera (\$5,000 or less per unit)	Toshiba Copier Lease \$394.00 per month x 12 months=\$4,728.00 annually. Excess copies \$208.00 per month x 12 months=\$2,496.00 annually. Allocated to staff proportionate to grant use at 25%	\$1,806.00	\$0.00	\$0.00	\$1,806.00	0

Supplies and Direct Operating Expenses	Electric, Gas, and/or Water / Wastewater	Electric, Water and Gas-allocated utilities for shelter and offices for staff covered by grant. Utilities \$22,000 per year. Requesting 20% for each year.	\$4,400.00	\$4,400.00	\$0.00	\$8,800.00	0
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Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	TOTAL
Personnel	\$258,368.45	\$17,947.11	\$0.00	\$276,315.56
Contractual and Professional Services	\$63,004.00	\$61,168.00	\$0.00	\$124,172.00
Travel and Training	\$400.00	\$0.00	\$0.00	\$400.00
Supplies and Direct Operating Expenses	\$12,288.00	\$4,400.00	\$0.00	\$16,688.00

Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	TOTAL
\$334,060.45	\$83,515.11	\$0.00	\$417,575.56

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