

**Agency Name:** City of Lindsay Police Department  
**Grant/App:** 4511101 **Start Date:** 10/1/2022 **End Date:** 9/30/2023  
**Fund Source:** DJ-Edward Byrne Memorial Justice Assistance Grant Program  
**Project Title:** Body Worn Cameras  
**Status:** Application - Grant Review **Fund Block:** 2021

### **Profile Information**

**Applicant Agency Name:** City of Lindsay Police Department  
**Project Title:** Body Worn Cameras  
**Division or Unit to Administer the Project:** City of Lindsay Police Department  
**Address Line 1:** 608 Ash St.  
**Address Line 2:** PO Box 153  
**City/State/Zip:** Lindsay Texas 76250-0153  
**Start Date:** 10/1/2022  
**End Date:** 9/30/2023

**Regional Council of Governments(COG) within the Project's Impact Area:** Texoma Council of Governments  
**Headquarter County:** Cooke  
**Counties within Project's Impact Area:** Cooke

### **Grant Officials:**

#### **Authorized Official**

**Name:** Scott Neu  
**Email:** lindsaymayor@ntin.net  
**Address 1:** PO Box 153  
**Address 1:**  
**City:** Lindsay, Texas 76250  
**Phone:** 940-665-4455 Other Phone:  
**Fax:** 940-665-4910  
**Title:** The Honorable  
**Salutation:** Mayor  
**Position:** Mayor

#### **Financial Official**

**Name:** Monica Laux  
**Email:** cityoflindsay@ntin.net  
**Address 1:** 608 Ash Street  
**Address 1:** PO Box 153  
**City:** Lindsay, Texas 76250  
**Phone:** 940-665-4455 Other Phone:  
**Fax:**  
**Title:** Ms.  
**Salutation:** Ms.  
**Position:** City Secretary

#### **Project Director**

**Name:** James Yarbrough  
**Email:** lpd@ntin.net  
**Address 1:** PO Box 153  
**Address 1:**  
**City:** Lindsay, Texas 76250  
**Phone:** 940-665-4455 Other Phone:  
**Fax:** 940-665-4910  
**Title:** Mr.  
**Salutation:** Chief  
**Position:** Chief of Police

## **Grant Writer**

**Name:** Jillian Cordts

**Email:** jillian@ggprocess.com

**Address 1:** 131 S Union St

**Address 1:**

**City:** Spencerport, New York 14559

**Phone:** 585-368-8866 Other Phone: 585-749-3397

**Fax:**

**Title:** Ms.

**Salutation:** Ms.

**Position:** Grant Writer/administrator

## **Narrative Information**

### Introduction

The purpose of this funding is to support projects that promote public safety, reduce crime, and improve the criminal justice system.

The funding announcement, located on the [eGrants Calendar](#) page, describes the organization types, activities, and costs that are eligible under the announcement. The PSO's [eGrants User Guide to Creating an Application](#) guides applicants through the process of creating and submitting an application in eGrants. Information and guidance related to the management and use of grant funds can be found in the PSO's Guide to Grants, located on the [PSO Resource for Applicants and Grantees webpage](#).

### Certifications

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

#### **Constitutional Compliance**

Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

#### **Information Systems**

Applicant assures that any new criminal justice information systems will comply with data sharing standards for the Global Justice XML Data Model and the National Information Exchange Model.

#### **Bulletproof Vests**

Applicant assures that if it plans to purchase body armor with grant funds, that it has adopted a mandatory wear policy and that all vests purchased have been tested and found to comply with the latest applicable National Institute of Justice (NIJ) ballistic or stab standards. Additionally, vests purchased must be American-made.

#### **Cybersecurity Training Requirement**

Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the Cybersecurity Training Certification for State and Local Governments. A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources Statewide Cybersecurity Awareness Training page.

#### **Criminal History Reporting**

Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 66*. The disposition completeness percentage is defined as the percentage of arrest charges a

county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

### **Uniform Crime Reporting (UCR)**

Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

### **DNA Testing of Evidentiary Materials**

When funds are used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System (CODIS) by a government DNA lab with access to CODIS.

### **Interoperable Communications**

Funds to support emergency communications activities must ensure compliance with the FY 2018 SAFECOM Guidance on Emergency Communications Grants; adherence to the technical standards set forth in the FCC Waiver Order, or any succeeding FCC orders, rules, or regulations pertaining to broadband operations in the 700 MHz public safety band; and are fully coordinated with the full-time [Statewide Interoperability Coordinator \(SWIC\)](#) for Texas.

### **Twelve-Step Programs**

Grant funds may not be used to support or directly fund programs such as the Twelve Step Program which courts have ruled are inherently religious. PSO grant funds cannot be used to support these programs, conduct meetings, or purchase related materials.

### **Program Income**

Applicant agrees to comply with all federal and state rules and regulations for program income and agrees to report all program income that is generated as a result of the project's activities. Applicant agrees to report program income through a formal grant adjustment and to secure PSO approval prior to use of the program income. Applicant agrees to use program income for allowable costs and agrees to expend program income immediately after PSO's approval of a grant adjustment and prior to requesting reimbursement of funds.

Deduction Method - Program income shall be deducted from total allowable costs to determine the net allowable costs. Program income shall be used for current costs unless PSO authorizes otherwise. Program income which the grantee did not anticipate at the time of the award shall be used to reduce the PSO award and grantee match rather than to increase the funds committed to the project.

Asset Seizures and Forfeitures - Program income from asset seizures and forfeitures is considered earned when the property has been adjudicated to the benefit of the plaintiff (e.g., law enforcement entity).

### **National Instant Background Check System (NICS)**

Entities receiving funds under this solicitation that are to generate or upgrade court dispositions or other records that are relevant to National Instant Background Check System (NICS) determinations must have a system in place to ensure that all such NICS-relevant dispositions or records that are generated or upgraded are made available in timely fashion to state repositories/databases that are accessed by NICS.

### **Body-Worn Cameras (BWCs)**

Applicant assures that if it plans to purchase body-worn cameras with grant funds, that it has adopted adequate policies and procedures related to BWC equipment usage, data storage and access, privacy

considerations and training. The certification form related to BWC policies and procedures can be found [here](#).

### **Compliance with State and Federal Laws, Programs and Procedures**

Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2023 or the end of the grant period, whichever is later.

### **Civil Rights Liaison**

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with PSO and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

James Yarbrough

Enter the Address for the Civil Rights Liaison:

608 Ash St Lindsay TX 76250

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

940.665.4455

### **Overall Certification**

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

**I certify to all of the application content & requirements.**

### **Project Abstract :**

The City of Lindsay is located near the intersection of two major thoroughfares including State Hwy 82 and Interstate Hwy 35. Lindsay is very near a major state port of entry along the border of Oklahoma. Because of the small police force, we need to use technology to our advantage as we aspire to curb crime including drug and human trafficking along these main highway routes listed above. The goal is to upgrade their existing body-worn camera (BWC) system and add a license plate recognition (LPR) system. The data and footage captured by these two systems will not only be helpful and useful for the local City of Lindsay Police Department but will also be shared with the neighboring/surrounding police departments to be used for law enforcement and crime prevention purposes.

## **Problem Statement :**

Lindsay, Texas is the city closest to the Texas-Oklahoma border on located off Interstate 35 which is the main roadway that runs directly from the Mexico-Texas border. The City's unique location puts the Lindsay Police Department in a highly sensitive area and is the main thoroughfare for drug and human trafficking which places narcotic interdiction activities in high demand! There is an extreme need for full transparency, accurate evidence capture, and crime prevention efforts. Both the body-worn cameras and license plate recognition systems will empower Lindsay's police department to solve those necessary needs. Currently, the Lindsay Police Department employs three (3) full-time officers and two (2) reserve officers and has a total of two (2) body-worn cameras that are shared amongst the department. This causes logistical hardship and should one of the devices fail, it places the department in a vulnerable legal position. The technology has advanced making the current devices on their way to becoming obsolete and at 2 and 3 years old, the batteries are not holding their charge beyond a single shift. This grant funding would replace the two (2) old devices and add three (3) for a total of five (5). Lindsay Police Department (LPD) is a comparatively smaller agency with only 5 officers. At larger agencies, multiple officers are usually on the scene to back up observations, witnesses, suspect statements, etc. At an agency of the LPD's size where only 1 officer is on duty at a time, it is essential to have video evidence backing up the statements of the charging officer. Also, in many cases, upon officers' review of bodycam footage, they will hear or see incriminating evidence that they may not have observed fully at the initial moment. Things that another, the backup officer would have seen at a larger agency, i.e., admission of guilt, destruction of evidence, or actual crimes/offenses being committed. The license plate recognition (LPR) system will aid the police department in monitoring and surveillance and improve security through still and video footage. It will also add to efficiency as the LPR system can run unmanned.

## **Supporting Data :**

From January 1, 2021, to September 30, 2021, the Lindsay Police Department has responded to 232 calls for service which used body-worn cameras (BWC). This total number is comprised of 167 service calls, 61 traffic contacts, and 4 motor vehicle accidents. There were 43 video files that were captured during these incidents that were submitted for evidence in report cases, traffic cases, and vehicle accident reports.

## **Project Approach & Activities:**

The Lindsay Police Department has implemented an agency-wide policy that all officers must wear body cameras when on duty and engage the video recording during any public interaction. The department has also taken the necessary steps to implement a BWC policy and practices that reinforce appropriate agency Use-of-Force policies and training, address technology usage, evidence acquisition, data storage, and retention, as well as privacy issues, accountability, and discipline. Therefore, it is necessary that each officer is assigned their own body-worn camera to perform his/her duties.

## **Capacity & Capabilities:**

The Motorola V300 Body Camera's continuous operation body-worn camera remains operational well beyond a 12-hour shift, capturing crystal clear video and audio of every encounter from the perspective that matters most. It is a rugged and durable device with a built-in LCD display to allow easy viewing. The battery is detachable which allows for an extra battery to cover the unexpected long or extra shifts and part-time jobs. The V300 Body Camera utilizes distortion-correcting technology to provide clear, complete video evidence that is free from the image warps and "fisheye" effect from the wide-angle lenses. The automatic wireless uploading makes it effortless and efficient to Send critical video back to headquarters while still in the field. When docked in the car, the V300 body camera uploads to cloud-based or on-premise evidence management systems via wireless networks like LTE and FirstNet, anytime, anywhere, and does so completely encrypted. The V300 also supports after-the-fact recording enabling the ability to go back in time and capture video from events days after they happened, even when a recording wasn't automatically triggered or initiated by the officer. The camera when paired with APX radios via Bluetooth®, the V300 will automatically start a recording when the radio enters emergency mode, either from an officer pressing the emergency button on the radio or from a radio-initiated "man down" event. The L5Q Quick Deploy License Plate Recognition Camera System, quick deploy solution, paired with either Vigilant PlateSearch or Vigilant ClientPortal empowers you to receive real-time alerts, conduct

comprehensive searches as well as leverage advanced analytics to uncover new insights and operate more efficiently. This system features Flexible power options - AC/DC or solar, built-in cellular communications, all-in-one system design, rugged construction - IP66 rated, simple hot/shielded list management, robust, real-time alerting options, comprehensive search and reporting, advanced vehicle location analytics, and dedicated parking enforcement tools and data sharing.

### **Performance Management :**

The Lindsay Police Department will deem this project successful with 100 percent of their interactions with the public capture by body-worn camera (BWC) video made possible through each of their officers being assigned a device as an integral part of his/her uniform and the license plate recognition system is completely installed.

### **Target Group :**

The direct benefit from the funding and deployment of the 5 new body-worn cameras (BWC) and license plate recognition (LPR) system will be the Lindsay Police Department; however, affected stakeholders also include neighboring departments, mutual response agencies, prosecution, information technology, labor organizations, civic leaders, and the immediate and surrounding community members. With added transparency, accountability, and training opportunities, to name a few, the community of Lindsay Texas will be better served by law enforcement and protected through crime prevention, and its Police Department will have better representation and their perception reinforced.

### **Evidence-Based Practices:**

Evidence for Body Worn Cameras (BWC): Although empirical research on the outcomes of the use of body-worn cameras (BWC) has been limited to a reduction in the number of community member complaints, correlations have been seen between the use of BWCs and reductions in officer use-of-force incidents. In the United Kingdom, Inspector Steve Goodier of the Hampshire Constabulary says that the extended use of BWCs creates "an elevation incivility of police and community interactions." (<https://bja.ojp.gov/program/bwc/topics/research>) In 2014, researchers at Arizona State University (funded through the Bureau of Justice Assistance's Smart Policing Initiative) found that officers with body-worn cameras were more productive in terms of making arrests, had fewer complaints lodged against them relative to officers without body-worn cameras, and had higher numbers of citizen complaints resolved in their favor. Another study conducted with the Rialto (California) Police Department noted similar decreases in citizen complaints lodged against officers wearing body-worn cameras as well as decreases in use-of-force incidents by the police. In addition, Justin Ready and Jacob Young from Arizona State University found that officers with body-worn cameras were more cautious in their actions and sensitive to possible scrutiny of video footage by their superiors. Also, contrary to initial concerns, officers who wore cameras were found to have higher numbers of self-initiated contacts with community residents than officers who did not wear cameras. (<https://nij.ojp.gov/topics/articles/body-worn-cameras-what-evidence-tells-us>) In 2017, with NIJ support, researchers from CNA conducted a randomized controlled trial on 400 police officers in the Las Vegas Metropolitan Police Department. The research team found that officers with body-worn cameras generated fewer use-of-force reports and complaints from citizens compared to officers without body-worn cameras. Additionally, officers with body-worn cameras issued higher numbers of arrests and citations compared to officers without body-worn cameras. (<https://nij.ojp.gov/topics/articles/body-worn-cameras-what-evidence-tells-us>) Evidence for License Plate Recognition (LPR): "The use of automated LPRs has spread rapidly among American police in recent decades; however, research on LPRs has been limited and focused primarily on small-scale use of LPRs in patrol. The current study used survival analysis methods to assess changes in the likelihood and timing of investigative case closures in the city following the installation of a fixed network of nearly 100 LPRs. The analysis focused on auto theft, theft of vehicle parts, and robbery investigations, which account for most uses of LPRs by investigators. Case clearances for auto theft and robbery improved after the installation of the LPR network, particularly in places where LPRs were concentrated; however, these changes were not statistically significant in multivariate analyses, and patterns in the data suggest that other factors may have also contributed to higher clearances during the intervention period, particularly for auto theft cases. Results suggest that large-scale LPR deployment may have the potential to improve investigative outcomes for some serious crimes, particularly with more consistent use and better placement for



investigations; however, additional assessment is needed. More generally, additional research is needed to determine the best uses of LPRs, the optimal scales and methods of LPR deployment, and the full range of costs and benefits associated with LPR use.” (<https://nij.ojp.gov/library/publications/impacts-large-scale-license-plate-reader-deployment-criminal-investigations>)

## Project Activities Information

### Introduction

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

### Selected Project Activities:

| ACTIVITY         | PERCENTAGE: | DESCRIPTION   |
|------------------|-------------|---|
| Crime Prevention | 40.00       | Both BWC and LPR cameras can reduce crime through the public knowledge of both being present and operating. Their presence acts as a deterrent for crime.   |
| Law Enforcement  | 60.00       | BWC and LPR cameras are effective in capturing and cataloging evidence for crimes that have been committed. They are also valuable in providing training material for ongoing and new recruit training. |

### CJD Purpose Areas

| PERCENT DEDICATED | PURPOSE AREA | PURPOSE AREA DESCRIPTION |
|-------------------|--------------|--------------------------|
|                   |              |                          |

## Measures Information

### Objective Output Measures

| OUTPUT MEASURE  | TARGET LEVEL |
|---|--------------|
| Casework, non-licensed counseling, individual advocacy, or other support: Hours delivered.                    | 0            |
| Casework, non-licensed counseling, individual advocacy, or other support: Individuals receiving               | 0            |
| Equipment or technology: Individuals/operators equipped   | 5            |
| General Law Enforcement or Public Safety: Arrests resulting from grant.                                       | 0            |
| Instruction and Support for Pro-social, Educational, Vocational, or Employment skills: Hours delivered.       | 0            |
| Instruction and Support for Pro-social, Educational, Vocational, or Employment skills: Individuals receiving. | 0            |
| Targeted Investigation: Criminal cases resulting in arrest.   | 0            |

|  |   |
|--|---|
| Targeted Investigation: Grant-funded investigations carried out by the unit/division | 0 |
| Training or professional development: Individuals provided                           | 0 |
| Training or professional development: Individuals received                           | 0 |
| Training, professional development, or technical assistance: Hours provided          | 0 |
| Training, professional development, or technical assistance: Hours received          | 0 |

#### Objective Outcome Measures

| OUTCOME MEASURE | TARGET LEVEL |
|-----------------|--------------|
|-----------------|--------------|

#### Custom Output Measures

| CUSTOM OUTPUT MEASURE | TARGET LEVEL |
|-----------------------|--------------|
|-----------------------|--------------|

#### Custom Outcome Measures

| CUSTOM OUTCOME MEASURE | TARGET LEVEL |
|------------------------|--------------|
|------------------------|--------------|

#### Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a [resolution](#) that contains the following:

1. Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update the PSO should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Upon approval from your agency's governing body, upload the approved resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

#### Contract Compliance

Will PSO grant funds be used to support any contracts for professional services?

Select the appropriate response:

- Yes  
 No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.



Enter a description for monitoring contract compliance:

### Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

Yes

No

N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the appropriate response:

Yes

No

N/A

### Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2021

Enter the End Date [mm/dd/yyyy]:

9/30/2022

### Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (in Whole Dollars \$) of Federal Grant Funds expended:

0

Enter the amount (in Whole Dollars \$) of State Grant Funds expended:

0

### Single Audit

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a PSO grant. However, PSO may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

Select the appropriate response:

Yes

No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

## Equal Employment Opportunity Plan

### **Compliance**

The EEOP certification information must be submitted to the Office of Civil Rights, Office of Justice Programs through their on-line [EEOP Reporting Tool](#). For more information and guidance on how to complete and submit the federal EEOP certification information, please visit the US Department of Justice, Office of Justice Programs website at <https://ojp.gov/about/ocr/eeop.htm>.

### **Type I Entity**

Defined as an applicant that meets one or more of the following criteria:

- has less than 50 employees;
- is a non-profit organization;
- is a medical institution;
- is an Indian tribe;
- is an educational institution, or
- is receiving a single award of less than \$25,000.

### Requirements

- The applicant agency is exempt from the requirement to prepare an EEOP because it is a Type I Entity as defined above, pursuant to 28 CFR 42, subpart E;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the applicant must submit EEOP Certification information the Office for Civil Rights (OCR) to claim the exemption from developing an EEOP.

### **Type II Entity**

Defined as an applicant that meets the following criteria:

- has 50 or more employees, and
- is receiving a single award of \$25,000 or more, but less than \$500,000.

### Requirements

- The applicant agency is required to formulate an EEOP in accordance with 28 CFR 42.301, subpart E;
- the EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP is available for review by the public and employees or for review or audit by officials of OOG, OOG's designee, or the Office of Civil Rights, Office of Justice Programs, U.S. Department of Justice, as required by relevant laws and regulations;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services;
- the applicant must submit EEOP information to the Office for Civil Rights (OCR) to claim the exemption from submitting an EEOP to OCR; and
- the EEOP is required to be on file with the applicant agency.

Enter the name of the person responsible for the EEOP and the address of the office where the EEOP is filed:

### **Type III Entity**

Defined as an applicant that is NOT a Type I or Type II Entity.

### Requirements

- The EEOP is required to be formulated and signed into effect within the past two years by the proper

authority;

- the EEOP has been submitted to the Office of Civil Rights (OCR), Office of Justice Programs, U.S. Department of Justice and has been approved by the OCR, or it will be submitted to the OCR for approval upon award of the grant, as required by relevant laws and regulations; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the applicant must submit EEOP information to the Office for Civil Rights (OCR).

### **Certification**

Based on the definitions and requirements above, the applicant agency certifies to the following entity type:

- Type I Entity
- Type II Entity
- Type III Entity

### **Debarment**

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

- I Certify
- Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

### **FFATA Certification**

#### **Certification of Recipient Highly Compensated Officers**

The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

Select the appropriate response:

- Yes
- No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

Select the appropriate response:

Yes

No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered NO to the first statement you are NOT required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:

Position 1 - Total Compensation (\$):

0

Position 2 - Name:

Position 2 - Total Compensation (\$):

0

Position 3 - Name:

Position 3 - Total Compensation (\$):

0

Position 4 - Name:

Position 4 - Total Compensation (\$):

0

Position 5 - Name:

Position 5 - Total Compensation (\$):

0

### **Fiscal Capability Information**

#### Section 1: Organizational Information

\*\*\* FOR PROFIT CORPORATIONS ONLY \*\*\*

Enter the following values in order to submit the application

Enter the Year in which the Corporation was Founded: 0

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status: 01/01/1900

Enter the Employer Identification Number Assigned by the IRS: 0

Enter the Charter Number assigned by the Texas Secretary of State: 0

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

#### Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts)?

Select the appropriate response:

- Yes
- No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

- Yes
- No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

- Yes
- No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

### Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

- Yes
- No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- Yes
- No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

#### Section 4: Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts.

Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

Yes

No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

Yes

No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

#### Section 5: Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

Yes

No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

Yes

No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

### **Budget Details Information**

#### **Budget Information by Budget Line Item:**

| CATEGORY  | SUB CATEGORY                                    | DESCRIPTION  | OOG        | CASH MATCH | IN-KIND MATCH | GPI    | TOTAL      | UNIT/% |
|-----------|---|--|------------|------------|---------------|--------|------------|--------|
| Equipment | Specialized Audio-Visual System and Accessories | Bodycam 4 Camera Unit, Rotating Garment Clip, Single Camera, Docking Station, Transfer/Upload Software | \$2,831.00 | \$0.00     | \$0.00        | \$0.00 | \$2,831.00 | 5      |

|           |   |   |             |        |        |        |             |   |
|-----------|---|---|-------------|--------|--------|--------|-------------|---|
| Equipment | Specialized Audio-Visual System and Accessories | L5Q Quick Deploy LPR Camera System, Vigilant L5Q Service Package for Hosted/Managed LPR Deployments, Vigilant Shipping Charges - Fixed Subscription, Annual L5Q Replacement Plan, Fixed L5Q Camera System - Extended Hardware Warranty - 4 Additional Years | \$25,280.00 | \$0.00 | \$0.00 | \$0.00 | \$25,280.00 | 1 |
|-----------|---|---|-------------|--------|--------|--------|-------------|---|

**Source of Match Information**

**Detail Source of Match/GPI:**

| DESCRIPTION | MATCH TYPE | AMOUNT |
|-------------|------------|--------|
|-------------|------------|--------|

**Summary Source of Match/GPI:**

| Total Report | Cash Match | In Kind | GPI Federal Share | GPI State Share |
|--------------|------------|---------|-------------------|-----------------|
| \$0.00       | \$0.00     | \$0.00  | \$0.00            | \$0.00          |

**Budget Summary Information**

**Budget Summary Information by Budget Category:**

| CATEGORY  | OOG         | CASH MATCH | IN-KIND MATCH | GPI    | TOTAL       |
|-----------|-------------|------------|---------------|--------|-------------|
| Equipment | \$28,111.00 | \$0.00     | \$0.00        | \$0.00 | \$28,111.00 |

**Budget Grand Total Information:**

| OOG         | CASH MATCH | IN-KIND MATCH | GPI    | TOTAL       |
|-------------|------------|---------------|--------|-------------|
| \$28,111.00 | \$0.00     | \$0.00        | \$0.00 | \$28,111.00 |

**Condition Of Fundings Information**

| Condition of Funding / Project Requirement | Date Created | Date Met | Hold Funds | Hold Line Item Funds |
|--|--------------|----------|------------|----------------------|
|--|--------------|----------|------------|----------------------|