

Inspection Checklist

The following list contains the most common requirements to pass the HQS inspection. The unit must be move-in ready prior to the inspection.

Exterior Doors

Must be in good condition, weatherproof and watertight.

Door Locks must work properly and have striker plates.

Rooms-Living/Sleeping

Ceiling and walls must be in good condition with no major cracks or holes.

Floors must be in good condition with no holes or torn carpeting.

Windows designed to open must open and close properly and have a lock.

Living/ sleeping room must have at least 2 outlets or 1 outlet and 1 permanent overhead light fixture.

Kitchen

The stove and oven must be in the unit and in working condition

The refrigerator must be in the unit and in operable condition.

The sink must have hot and cold running water.

There must be at least 1 permanent overhead light and 1 outlet.

Bathroom

There must be a window that opens, an exhaust fan, or other form of ventilation.

There must be an operable toilet.

There must be a tub or shower and a sink with hot and cold running water.

Floors must be in good condition.

There must be at least 1 permanent overhead or wall light fixture.

Exterior

The roof must be free of leaks.

Handrails are required on any extended length of stairs

Stairs must be in safe condition.

There can be no cracking, peeling or chipping paint.

There may be no garbage or debris in the yard or in the immediate vicinity, this includes junk vehicles.

All lights in common stairs or hallways must be operable.

Comfort Items/Sanitation/Safety

The hot water heater must have an approved discharge line that flows either to the exterior or terminates 6"- 8" from the floor.

There must be adequate heat in the unit. Unvented gas heaters are not allowed.

There must be no signs of any sort of infestation.

There must be at least 1 smoke detector per floor level or 2 for split bedroom arrangements; installation must be outside the bedroom doorway. Each bedroom must have a smoke detector.

Circuit Panels cannot have any open spaces that are not covered.

Any items that may constitute a potential health or safety hazard results a fail rating.